

Knoxville Police Department



To Protect and Serve
2004 Annual Report

Letter from the Chief



The Honorable Bill Haslam
Mayor, City of Knoxville

Dear Mayor Haslam:

It is my pleasure to present the 2004 Knoxville Police Department Annual Report. The men and women of this organization continue to strive for excellence to protect and serve our community.

During the past year the department has hired thirty-five new police officers and held two recruit academies. The Knoxville Police Department Training Academy received its initial CALEA accreditation during December 2004. Knoxville was the first municipal police department training academy to receive this prestigious honor.

The Knoxville Police Department arrests increased by 21% during 2004 and the clearance rate was up by 19% over last year. In addition, driving under the influence arrests were up 28.3% over last year.

As always, it is a pleasure to work with you and the members of City Council to provide quality services to the citizens of our great city.

Respectfully,

A handwritten signature in black ink that reads "Sterling P. Owen IV". The signature is written in a cursive style and is positioned to the left of a vertical line.

Sterling Owen, IV
Chief of Police

Office of the Chief of Police

The **Office of the Chief of Police** is responsible for the day-to-day administration of providing law enforcement services to the citizens of Knoxville. The Chief of Police is responsible for a budget of \$37,943,657 and the department's 501 employees.

It is the function and purpose of the **Internal Affairs Unit** to accept and investigate all aspects of officer conduct and other selected aspects concerning the conduct of City employees working in other branches of the government. The Unit acts upon the same precepts and procedures as criminal investigative units of the department and is ethically bound to be thorough, fair, and impartial. Internal Affairs is also responsible for conducting all background investigations of applicants to the Knoxville Police Department. The Office is under the direct control of the Chief of Police and functions under his authority.

Each complaint received by the Internal Affairs Unit is thoroughly investigated and results in one of the following findings.

Degrees	Complaints Investigated by IAU	Complaints Referred to Supervisors
First	18	2
Second	0	5
Third	7	0
Fourth	3	10
Fifth	0	0
Pending	1	1
Withdraw	0	0
No Finding	0	0
Total	29	18

FIRST DEGREE- SUSTAINED

The allegation is supported by sufficient evidence to believe the incident complained of occurred. Recommendation for appropriate disciplinary action is made.

SECOND DEGREE - NOT SUSTAINED

Investigation discloses insufficient evidence either to prove or disprove the allegations.

THIRD DEGREE - EXONERATED

The incident complained of occurred; however, the actions of the employee were lawful and proper.

FOURTH DEGREE - UNFOUNDED

The investigation disclosed that the alleged act complained of never occurred and therefore is false. (This may apply to one or all accusations against the employee.)

FIFTH DEGREE - POLICY FAILURE

If the complaint investigation concludes that the allegation is true, but the employee's actions were consistent with department policy, the complaint will be classified as "exonerated-policy failure" and the policy will be reviewed and amended as necessary.

PENDING - NO DISPOSITION

Complaint currently under investigation.

NO ACTION

Investigative File only

One full-time public information officer staffs the **Public Information Office**. The department utilizes assistant public information officers that are assigned to various units throughout the Knoxville Police Department. These officers have the responsibility for responding to media inquiries and providing access to information on a twenty-four hour basis. More than 100 news releases and news conferences were given during 2004, which is in addition to daily updates provided to the media on the department's Code-A-Phone system

KNOXVILLE POLICE DEPARTMENT Sworn Personnel by Rank (2004)

	Administrative Division	Operations Division	Investigative Division
Chief	1		
Deputy Chief	1	1	1
Captain	2	3	1
Lieutenant	3	16	6
Sergeant	7	30	3
Criminal Investigator			5
Specialist			2
Police Officer	36	222	43
Total	50	272	61
Percentage by Division	13.1%	71.0%	15.9%

KNOXVILLE POLICE DEPARTMENT

Total Sworn Personnel By Race and Sex (2004)

Rank	WM	WF	BM	BF	HM	OM	OF	TOTAL	PER-CENT
Chief	1							1	.3
Deputy Chief	3							3	.8
Captain	5		1					6	1.6
Lieutenant	19	5			1			25	6.5
Sergeant	30	8	2					40	10.4
Criminal Investigator	5							5	1.3
Specialist	2							2	.5
Police Officer	243	33	18	1	3	2	1	301	78.6
Total	308	46	21	1	4	2	1	383	100.0

KNOXVILLE POLICE DEPARTMENT
Age by Rank (2004)

AGE	CHIEF	DEPUTY CHIEF	CAPT.	LT.	SGT.	CI	SPEC	PO	TOTAL	PERCENT
21-24								22	22	5.8
25-29								54	54	14.1
30-34					7			82	89	23.2
35-39				6	15			60	81	21.1
40-44			1	2	5			37	45	11.8
45-49		3	1	11	3		1	22	41	10.7
50-54			2	4	8	1		18	33	8.6
55 & Over	1		2	2	2	4	1	6	18	4.7
TOTAL	1	3	6	25	40	5	2	301	383	100.0

KNOXVILLE POLICE DEPARTMENT
Length of Service by Rank (2004)

Years	Chief	Deputy Chief	Capt.	Lt.	Sgt.	CI	Spec	PO	Total	Percent
0-4	1							106	107	27.8
5-9					5			90	95	24.8
10-14				5	19			61	85	22.2
15-19			2	6	6			19	33	8.6
20-24		1		4	3	1		3	12	3.2
25-29		2		9	5		1	15	32	8.4
30-34			4	1	1	3	1	6	16	4.2
35-39					1	1		1	3	.8
TOTAL	1	3	6	25	40	5	2	301	383	100.0

CIVILIAN PERSONNEL BY DIVISION	Patrol Division	Investigative Division	Support Services Division	Management Services Division
Accounting Clerk				1
Administrative Assistant I				1
Administrative Supervisor	1			
Animal Control Officer	7			
Audio/Video Technician			2	
Community Correction Program Manager	1			
Crime Analysis Supervisor				1
Crime Analyst				1
Crime Analyst, Sr.				3
Crossing Guard*	26			
Data Entry Operator			5	
Data Entry Operator, Sr.			1	
Domestic Violence Program Co-ordinator		1		
Domestic Violence Program Manager		1		
Evidence Technician		2		
Evidence Technician, Sr.		6		
Executive Assistant				1
Information Processing Specialist				1
Management Services Division Commander				1
Office Assistant I		1		
Office Assistant II	3	7	2	2
Photographic Records Technician			1	
Police Cadet	1			
Police Planner				1
Principal Secretary	1	1		1
Public Information Officer				1
Records Manager				
Records Specialist			13	
Safety City Coordinator			1	
Senior Accounting Clerk				1
Skilled Trades Craft worker				2
Special Police Officer		1		
Store System Clerk			1	
Telephone Operator			3	
Traffic Education Specialist				1
Training Specialist		1	2	
Transportation Specialist	4			
Truancy & Curfew Coordinator		1		
Victim Services Counselor		2		
TOTAL AND % BY DIVISION	44 37.3%	24 20.3%	31 26.3%	19 16.1%

Date of Separation in Employment 2004

<i>NAME</i>	<i>DATE OF EMPLOYMENT</i>	<i>DATE OF SEPARATION</i>	<i>REASON</i>
Terry Reynolds	11-10-86	01-01-04	Disability Retirement
Richard Graham	08-03-98	01-02-04	Resigned
Brandon McCosh	08-14-00	01-04-04	Resigned
Sherrri Williams	11-17-03	01-15-04	Resigned
R. Gordan Catlett, Sr.	07-01-68	02-01-04	Retired
Ronnie Humphrey	12-30-68	02-01-04	Retired
Elanor Melton	01-06-97	02-13-04	Resigned
Brian Wallace	01-28-91	02-14-04	Resigned
William Tootle	12-07-98	02-27-04	Resigned
Jason Krumenacker	12-06-99	02-29-04	Resigned
Ernie Gentry	02-05-79	03-01-04	Retired
Matthew Kenner	08-03-98	03-01-04	Resigned
Jason Best	01-15-01	03-06-04	Resigned
Steve Sanders	11-16-81	04-01-04	Disability Retirement
Sherrri Uzzle	01-28-91	04-17-04	Resigned
David Wilson	01-06-97	04-26-04	Resigned
Dexter Henderson	01-06-97	04-28-04	Resigned
John Ferguson	03-20-95	04-30-04	Resigned
Daniel Roberts	01-15-01	05-03-04	Resigned
Gary Gervais	11-16-81	05-13-04	Deceased
Timothy Bryan	08-14-00	06-05-04	Resigned
Eddie McElleney	11-23-66	08-01-04	Retired
Nathaniel Young	12-07-98	08-06-04	Resigned
Jerry Ashburn, II	01-22-96	08-07-04	Resigned
Derek Weller	11-14-94	08-14-04	Resigned
Daniel Davis	11-01-67	08-31-04	Retired
Terry Henry	08-07-72	08-31-04	Retired
Phil Keith	10-27-70	08-31-04	Retired
Scott Freiburger	12-02-02	09-17-04	Resigned
Phillip McClain	12-07-98	09-24-04	Resigned
Peter Hammer	11-17-03	09-27-04	Resigned
Rick Lyon	11-11-74	09-30-04	Retired
Amy Gatlin	10-18-04	10-19-04	Resigned
Nathaniel Dotson	10-18-04	10-20-04	Resigned
Melissa Rimmer	10-18-04	10-21-04	Resigned
James Trosper, Jr.	10-18-04	10-21-04	Resigned
Mick McCoig	11-10-86	11-01-04	Disability Retirement
Jeffery Anderson	01-15-01	11-14-04	Resigned
James Murray	01-22-96	12-21-04	Resigned
Micheal McCool	08-03-98	12-23-04	Resigned
Myron Massey	01-28-91	11-29-04	Resigned
Phil Garland	03-12-73	12-31-04	Retired
Carl Jenkins	09-17-73	12-31-04	Retired
Carl McCarter	09-17-73	11-30-04	Retired

Management Services Division

The **Management Services Division** is responsible for services that effect the entire department and includes Planning, Budget, Personnel, Accreditation, Information Services, and Building Facilities.

The **Planning Office** is responsible for overseeing planning both short term and strategic planning and handles the administration of all federal and state grants for the department and the delivery of new programs for the department. The Planning Office is also responsible for securing grant funds and monitoring all grants.

The Knoxville Police Department currently maintains grants that includes funding for the Family Justice Center, Project Safe Neighborhoods, Regional Community Policing Institute, School Resource Officers, Local Law Enforcement Block Grants, as well as grants from the Tennessee Department of Transportation Governor's Highway Safety Office, the Office of Criminal Justice Programs under the Tennessee Department of Finance and Administration, and The Tennessee Commission on Children and Youth. This office also is responsible for the maintenance of the general orders for the department.

The **Budget Office** is responsible for overseeing the budget for the department including payroll and all expenditure of funds. Their functions include day-to-day approval of expenditures, incoming revenues, and time and attendance records. The budget for FY2005 is \$37,943,657.

The **Personnel Section** is responsible for all aspects of Personnel Management for employees of the Knoxville Police Department. Employee files are maintained in both hard copy and on the departments record management system. Personnel coordinates training and transfer opportunities for the department, administers random drug and alcohol testing for sworn employees, coordinates and schedules requests for secondary employment, disseminates annual and promotional performance evaluations, assists in the promotional process and distributing mail for the department. The Personnel Unit also coordinates requisitions for vacancies within the department, schedules interviews, and assists with the interview, selection and orientation process of new employees.

The Personnel Section is also responsible for the recruitment efforts of the Knoxville Police Department. Working in conjunction with the City of Knoxville Civil Service Department, recruiters actively seek qualified applicants during open application periods. This year in an effort to increase the applicant pool, Civil Service began accepting applications on a continuous basis. Recruiters visit career fairs, educational institutions, military bases, community organizations and area churches to encourage qualified applicants to apply for employment with the city. Recruitment effort begins at the middle school level with School Resource Officers encouraging students to get involved with the Explorer Program. Officers assigned to area high schools recruit applicants for the Cadet program, which targets individuals between seventeen and twenty-one years of age. The availability of online applications and use of Internet advertising has expanded recruitment efforts nationwide.

The **Audit and Inspections Detail** provides the Chief of Police, senior and mid-level managers, and first line supervisors with a means of regularly assessing the efficiency and effectiveness of the department, and provides information necessary to affect change. Staff inspections promote an objective review of administrative and operational activities, facilities, property, equipment, and personnel outside the normal supervisory chain of command. All components of the police department are set up on a three-year inspection cycle.

In 2004, the Audit and Inspections Detail conducted staff inspections on 13 components of the police department. The Property and Evidence Unit was inspected twice during 2004. The Audit and Inspections Detail also conducted an analysis of citations voided by officers during the previous year and conducted follow-up inspections as necessary.

The **Accreditation Unit** is responsible for the department's continuing compliance with 446 national standards set by the Commission on Accreditation for Law Enforcement Agencies (CALEA), of which the department is a member. The Knoxville Police Department was first accredited in November 1992 and has been re-accredited three times since. The police department is currently undergoing self-assessment for its fifth accreditation award to be conferred in November 2006.



On December 4, 2004, the Knoxville Police Department's Law Enforcement Training Academy received its initial CALEA accreditation award in Austin, Texas. The police department's training academy led the way as the first training academy that is part of a municipal police department to be nationally accredited. There were only three regional or state training academies to be accredited prior to Knoxville's award. With the accreditation of the training academy, CALEA presented the City of Knoxville with the TRI-ARC Excellence Award for having successfully completed three accreditation programs – law enforcement, communications, and public safety training academy.



Successful accreditation is a shared effort among all participating law enforcement agencies throughout the country. In 2004 the Knoxville Police Department and the Law Enforcement Training Academy provided information and assistance to approximately 30 other agencies across the country to help them in their efforts to become accredited, or to gain re-accreditation.

The **Crime Analysis Unit** provides the Department with administrative, strategic and tactical crime analysis/reports/maps/statistics. During 2004, the unit reviewed and analyzed 31,378 crime reports, reviewed and analyzed 9,752 field interviews, created 260 wanted vehicle reports, 52 warrant lists, 433 alert bulletins and responded to 5,587 requests from officers, citizens, businesses, civic groups and media regarding crime rates, crime trends, crime series and significant cases. The unit also, created and sent out 31 telephonic crime/community awareness City Watch (telephonic) broadcasts. The unit has provided crime analysis training for recruit officers, tenured officers and members of the community in 2004.

Building Facilities is responsible for providing services for eight sites associated with the Knoxville Police Department. These facilities include the Knoxville Police Department headquarters, two patrol precincts located at Knoxville Center and Fifth Avenue, the K-9 Kennel, Moses Center Training Academy, Truancy Center, The Phil E. Keith Training Center and Safety City.

Knoxville Police Department

2004

OFFICERS OF THE MONTH

January

Bradley Cox
John Williams

February

Todd Hardin

March

James Cox
Peter Franzen
Greg Taylor

April

Harry McGuffee

May

Donny Sams

June

Jonathan Chadwell
JD Hopkins

July

Doyle Lee
Kevin Ragland

August

Aaron Bowman
Eric Parks

September

Robert Hembree
Steve Still
Mike Waggoner

October

Jonne Crick
Phil Jinks
Shane Watson

November

Ryan Acuff
Aaron Bowman
John Dalton
Nelson Hamilton
Jeremy Maupin
Jackie Roberts
Robert Taylor
Rodney Townsend
John Williams

December

Brian Bush
Todd Hardin
David Kitts
Charles Sands



2004 OFFICER OF THE YEAR
Officer Mike Wagner



Doyle Lee
Lifesaving Award



Robert Taylor
Lifesaving Award



Brad Anders
Lifesaving Award



Those that Served

In Loving Memory



**Thomas Goodman
February 1, 2004**

**Harry Huskisson
April 4, 2004**

**Mack Carr
March 25, 2004**

**David Lee Wilson
August 14, 2004**

Patrol Division

A Deputy Chief commands the Patrol Division which represents 71% of the work force for the department. 2003 was the beginning of a new era for the Patrol Division with a new command and direction. The Patrol Division consists of a Division Staff Officer, Three Patrol Districts, Traffic Services Section, and the Special Operations Section under the direction of the Patrol Commander. The three Patrol Districts have a Commander assigned and are divided into eight Patrol Squads. The Traffic Services Section includes the Motorcycle Unit, a Hit and Run Investigator, and School Crossing Guards. The Special Operations Unit is comprised of the Inspections Unit, Reserve Unit, Canine (K9) Detail, Knoxville Community Development Corporation (KCDC) Security, Teleserve Unit, Field Training Officer Program, Knoxville Public Safety Collaborative (KPSC), Animal Control Unit, and the Critical Incident Team Response Units – Explosive Ordnance Disposal (EOD), Special Operations Squad (SOS – SWAT), Crisis Negotiations (Negotiators), and the Homeland Security Office (WMD).

The Central District encompasses approximately a 20 square mile area which includes Downtown Knoxville, the University of Tennessee, South Knoxville and several historic neighborhoods. The Fort Sanders community, the Old City, Morningside Heights, the Historic District of Old North Knoxville, the 4th & Gill Neighborhood, and the revitalized downtown residential complexes are all within the Central District area of responsibility. There are approximately 46,000 people who reside in the area, with an additional 11,000 persons who work daily in the downtown area.

DUI COMPARISON BY YEAR		
	2003	2004
JAN	53	91
FEB	52	106
MAR	73	149
APR	65	89
MAY	55	100
JUN	55	96
JUL	61	112
AUG	68	96
SEP	75	85
OCT	92	87
NOV	93	64
DEC	98	93
TOTAL	840	1168

The District is also home to various tourist attractions such as the Gateway Visitor's Center, James White Fort, Haley Heritage Square, and the Women's Basketball Hall of Fame. In addition to these are the venues that draw a large number of spectators and participants such as the Knoxville Riverfront, Neyland Stadium, Thompson/Boling Arena, Civic Coliseum and Auditorium, the Knoxville Convention Center, and Market Square. The great majority of Knoxville's cultural, entertainment, and athletic events are held in the Central District. The annual Dogwood Arts Festival and Parade is a major springtime attraction. The Rossini Festival has become a huge success as Gay Street is closed off and turned into a cultural entertainment center for the day to raise funds for the Knoxville Opera. In the summer many outdoor concerts are held, including the "Sundown in the City" series, which returned this year to the newly renovated Market Square. Seven Saturday's in the fall, attendance of over 107,000 screaming UT football fans makes Neyland Stadium the fifth largest "city" in the state. The "Boomsday" Fireworks Show held each Labor Day weekend draws over 250,000 attendees, and is the largest such show in the Southeast. This year the Fireworks event was held on Saturday to provide more exposure to a larger crowd, and the University assisted by scheduling a Volunteer Football First, with a Sunday College Football game at Neyland Stadium.

With so many great events held in the downtown area throughout the year, the KPD Central District has been constantly challenged with ensuring an attractive, safe, and pleasurable environment for residents and visitors alike.

In 2004, officers assigned to the Central District staffed all the special events and answered 69,605 calls for service, which is 24.19% of the total calls for service received by the Knoxville Police Department. At the close of 2004, the Central District was merged into the East and West Districts with the majority of the land mass and personnel moving East under the new Patrol configuration to meet the new direction of the Police Department.

During 2004 the West District officers answered approximately 126,205 calls for service, which is 43.87% of the total calls for service received by the Knoxville Police Department. Officers attended 59 community meetings where they answered citizen's questions and developed plans and partnerships to appropriately respond to suggestions to help meet the needs of the community. In response to citizen concerns, community needs, neighborhood safety and quality of life issues, the West District conducted 4,890 Directed Patrols resulting in 2,633 arrests, 15,839 traffic citations and 2,113 misdemeanor citations. Officers worked on seven problem-solving kits to address recurring issues in the community. West District officers investigated 4,606 traffic collisions and issued 53,844 citations.

Officers investigated 4,606 traffic collisions and due to the continued construction on Interstate 40 between Interstate 640 and Lovell Road, West District officers continued an active enforcement program called "Be Safe". Through the officers efforts 6,716 citations were issued.

During 2004, the West District Community Response Team made 1182 arrest, issued 2,166 citations, placed 131 warrants on file, conducted 798 Field Interviews, confiscated 283.31 grams of crack cocaine, 417.9 grams of marijuana, 514 pills, and 16 firearms. The team also seized 18 vehicles and \$18,711 in cash. Of the 1182 arrest made by the Team, 98 were for narcotics felonies. Officers made 151 prostitution charges during 2004. The team also conducted 5 residential search warrants during 2004.

In 2004, the West District's Special Investigative Team conducted investigations of crimes in the West District ranging from thefts and burglaries to armed robberies. They also conducted surveillance of known repeat offenders and parole/probations releases, tracked wanted fugitives and worked closely with several other agencies in the region to share information.

In 2004, the Special Investigation Team made 485 arrests, including 151 felony warrant arrest. The team issued 151 citations, conducted 358 field interviews and 84 parolee/probationer checks. They recovered stolen property valued at \$72,689 and seized 4 guns, 186.2 grams of marijuana, 230 pills, 3.1 grams of methamphetamine and 1 automobile.

The East District provides services for approximately 37 square miles of the city. The district boundaries are generally east of Interstate 75/275 and north of the Holston River, to include Interstate 40 East to Midway Road. The East District consists of a diverse population with clearly defined neighborhoods, businesses, and interstate commerce.

The East District is housed at the Knoxville Center Mall, which provides space for the Command Staff, Patrol Supervisors, a Roll Call Room, and a Community Meeting Room. The location is near the center of the District providing a common place for the citizens to meet with officers to further enhance our Community Policing Partnerships.

In 2004 the East District Officers answered 85,658 calls for police service and performed enforcement duties to address crime, traffic, and public disorder issues in the District. The efforts of the officers resulted in a total of 2063 arrests, 20,025 citations, and 3306 field interviews. Officers also investigated 1453 traffic collisions and completed 56,065 crime reports.

The East District has been proactive in its attempt to enhance the Knoxville Police Department's Community Policing Philosophy through partnerships with schools, neighborhood watch groups, and various community organizations. East District Officers attended 97 community meetings in 2004.

In collaboration with the Tennessee State Probation and Parole Office, East District Officers conducted their annual "Boot Camp" for "at-risk" children from the Phillip Moore Outreach Center in East Knoxville. This program provided officers an opportunity to lead and teach the youth on how to deal with common problems that are plaguing our society. The officers were able to utilize this program to continue to break down the barriers that exist between police and the youth, who are the future of our community.

Additionally, East District Officers provided security and staffing for numerous community activities to include, the Tennessee Valley Fair, Honda Hoot, KUUMBA Festival, Bag-A-Bargain, Dogwood Arts Festival, Christmas in the Park, Hot Rod Show, Ford F100 Show, and the Martin Luther King, Jr. Parade.

At the close of the year, the East District expanded adding the majority of the Central District officers and area in the re-alignment of the Patrol Division. The merging of the districts will provide the Knoxville Police Department with an opportunity to better serve the City of Knoxville as we move into the future.

The **Knoxville Public Safety Collaborative** is a partnership between the Knoxville Police Department, the Tennessee Board of Probation and Paroles, the Helen Ross McNabb Center, Child and Family Tennessee and other human service agencies in the Knoxville area. This initiative seeks to improve public safety by providing enhanced supervision and proactive treatment to high-risk/high-needs offenders and their families. KPSC aims to help offenders make successful transitions back to the community thereby enhancing public safety for everyone.

The Public Safety Collaborative serves an average of 130 high-risk/high-needs parolees and probationers. New parole cases are staffed once a month while probation cases are opened and reviewed every week. The KPSC also participates in the Knox County Drug Court treatment and supervision process every week. The Public Safety Collaborative also participates in a partnership with the Tennessee Department of Corrections in a new initiative to serve serious and violent offenders. The Tennessee Bridges Program provides intensive treatment, case management and mentoring services along with enhanced supervision to this high-risk population from prison to their home community. Planning is also underway to develop a Youth Safety Collaborative for Knoxville's at-risk children and their families. The Helen Ross McNabb Center will provide case management and treatment services to at-risk children and their families who are referred to the program from the Knox County School system's School Threat Assessment Team.

The KPSC has developed a new website that will provide public safety information to the community, other jurisdictions interested in establishing their own collaborative initiatives, and to individuals and groups interested in joining the KPSC. The website can be found at www.knoxsafety.org.

The **Field Training and Evaluation Program** graduated 15 new officers in 2004. These officers completed an 18-week training program that involved intense supervision by a cadre of experienced Field Training Officers. Each officer was assigned for a period of time to different parts of the city and in different neighborhoods. They received daily evaluations and guidance that was designed to result in their becoming productive, solo officers.

The FTO Program also trained 32 new Field Training Officers. These officers were selected based on their field performance, attitude, work ethic, and leadership potential. They received 40 hours of training that included leadership, coaching, problem solving, teaching methods, and documentation of field performance. The FTO Program also conducted FTO in-service for 32 officers. These officers studied 8 hours of adult learning, lessons learned from previous classes, and reviewed standardized evaluation guidelines.

The **Traffic Services Section** of the Knoxville Police Department is responsible for the coordination, planning and delivery of all police services associated with traffic issues and special events.



The Traffic Services Coordinator serves as a liaison to the Tennessee Department of Transportation, Knoxville Traffic Engineering, Knoxville Office of Special Events, the Knoxville Track Club, and several other organizations.

Traffic Services Section also oversees the **SAFE Streets program** that is funded by the Tennessee Governor's Highway Safety Program. The enforcement efforts focus on locations of high incidence of collisions, aggressive drivers, and alcohol related incidents. Officers maintain a high visibility while working overtime patrolling identified areas during profile hours focusing on traffic violations. Additionally, DUI checkpoints, Holiday Enforcement efforts, bar compliance checks, and teen education efforts are conducted to enhance the efforts of the program.



The **Teleserve Unit** is staffed to provide citizens an alternate method for reporting certain incidents and obtaining advice telephonically, thus allowing officers on patrol to remain proactive in their efforts to address crime, traffic, and disorder issues throughout the city. The unit is currently comprised of 12 sworn officers. In 2004 the unit handled 25,898 calls for service, resulting in 7,391 offense reports being completed, with the remaining calls being for advice, referrals, drug complaints, gas drive-offs and property watches.

The **Cadet Detail** assists other units in the Department with various assignments. Cadets are young adults between the ages of 17 and 21, who are hired to provide them with an opportunity to experience law enforcement first hand and to obtain a college education. Upon turning 21 the Cadets are offered a position with the Knoxville Police Department Recruit Training Academy to become sworn officers. Cadets provided parking patrol duties in the Downtown and University of Tennessee areas of the city. They assist in traffic direction and control during all major events in the Knoxville area, to include Boomsday, University of Tennessee football games, and the Dogwood Arts Festival. The Cadet Detail provided the Inspections Unit with the appropriate staffing to conduct twenty-three underage alcohol compliance checks, during which 165 of the 587 establishments visited sold alcohol to the underage Cadets. The three Patrol Districts also utilized them to assist in conducting three DUI Checkpoints. The Cadets' experience in providing other services to the community was further increased by helping the Safety Education Unit provide educational material, classes, and activities for the numerous fairs, festivals, and other gatherings.

The **Explorer Unit** of the Knoxville Police Department is a scouting program that reaches out to young men and women ages 14 to 20 to provide them with an introduction to law enforcement as a career. They are all volunteers who meet at least twice a month to learn about law enforcement in general and the Knoxville Police Department specifically. Additionally, they learn skills pertinent to their work in law enforcement, as well as skills that provide them with a solid foundation to become productive members of our community. The Explorer Unit of the Knoxville Police Department averaged twelve (12) members throughout the year. In 2004, the Explorer Unit held thirty-five (35) training sessions. Examples of training included basic police procedures, illegal narcotic familiarization, a tour of the Knox County Detention Facility, tour of the forensics facility at KPD, and missing person search operations. The department also calls upon the Explorer Unit to assist with special events. In 2004, the Explorers assisted the department at thirty-eight (38) activities including DUI checkpoints, UT football games, Boomsday, the TVA&I Fair, crime prevention and safety education programs, and several KPD Ceremonies. The Explorers also completed training as a Community Emergency Response Team, a new FEMA program designed for disaster preparedness. Six members of the unit successfully completed a Police Bicycle Course specifically designed for the unit. This will enable the Explorers greater mobility and visibility with some of the events they work for the department. The Explorers assisted other units within the department by providing manpower for improvement projects such as working at the training center and moving equipment from the safety building to storage facilities. All included, the Explorer Unit donated a total of 1750 man-hours for the 2004 year.

The **K-9 Detail** has been an integral part of the Knoxville Police Department for many decades. These officer/canine teams are intensively trained to work together to provide a variety of services to the citizens of Knoxville. Officer/canine teams are routinely used to find drugs, search buildings, track suspects and others, detect explosives, assist in crowd control, perform other patrol tasks and provide protection to dignitaries and to their human partners.

The Knoxville Police Department currently has eight Officer/canine teams and in 2004, these teams answered over 500 calls for service. Drug interdiction continues to be a major priority for the K-9 Detail. In 2004, the K-9 Detail searched 390 vehicles, 21 buildings, 2,993 packages and conducted 6 general area searches. As a part of these efforts, 7 vehicles, 11 guns and nearly \$46,000.00 were seized in 2004. In addition, 685 pounds of marijuana, 4.7 pounds of cocaine and 162 pills

were also seized. In 2004, our Officer/canine teams conducted 35 criminal tracks and 2 non-criminal tracks. K-9 teams also searched 65 buildings and conducted another 23 area searches for suspects. As a part of our on-going community education efforts, in 2004, the K-9 Detail conducted 64 demonstrations. During the year, more than 4,000 people attended these events

The **Special Operation Squad** is assigned to respond to high- risk incidents requiring specialized training and/or equipment. Some of the incidents include; hostage situations, barricaded subjects, acts of terrorism, riot control, dignitary protection, mass arrest situations, sniper situations, civil defense and high risk warrant service. In 2004 the Special Operation Squad responded to one major incident that dictated the use of the entire team and several situations dealing with 'persons in crisis" that were resolved by the activation of a portion of team personnel. The Special Operation Squad was involved in the protection of President George Bush on both of his visits to Knoxville in 2004. The Special Operation Squad also performed Honor Guards for approximately 12 official ceremonies and funerals during the year.

The **Explosive Ordnance Disposal Detail (EOD)** is responsible for handling of explosive ordnance and rendering safe procedures. The E.O.D. Detail maintains contracts with other law enforcement agencies locally and in most surrounding counties. In 2004, the detail responded to thirteen recoveries of explosives or explosive materials, twelve suspicious packages, one live device, three operational standbys, one protective detail, one suspicious item, one suspicious material, one unusual incident, and two responses to bomb threats. Additionally, the Detail has been called upon to conduct sweeps and to maintain an operational standby response for the University of Tennessee football and basketball games.

The **Crisis Negotiation Unit** responds to incidents that involve suicidal persons, hostage situations, barricaded subjects and any situation where the Negotiator's skills could be utilized to assist in resolving a situation. The goal of the Negotiator is to save lives and resolve crisis incidents while attempting to avoid unnecessary risk to officers, citizens, victims, or the person in crisis. The unit meets for training one day every month and training consists of classes on mental health, dealing with persons in crisis, special concerns on current trends in society and training exercises. The unit also has a Psychologist who volunteers his time to assist the Unit during crisis situations. He also provides training for the unit and has attended and completed both Basic and Advanced FBI Negotiation training, which all team members are required to attend. In 2004 Negotiators responded to six (6) crisis situations. Of these six incidents all were brought to a successful conclusion with no serious injury to the subject or to officers.

Traffic and Misdemeanor Citations (2000-2004)

	2000	2001	2002	2003	2004
Animal Control	984	493	1,180	943	1476
Anti-Noise	936	659	701	494	412
Building Codes	260	87	204	299	228
Blocking Traffic	37	29	71	72	62
Curfew	94	111	221	304	327
Child Restraints	336	416	387	298	275
Disorderedly Conduct	95	109	146	216	148
Drivers Licenses	9,093	9,885	10,695	5,832	5,897
Following Too Close	2,246	2,335	2,840	3,539	3,032
Failure to Report an Accident	170	215	307	311	245
Failure to Yield	876	1,378	713	793	760
Hitchhiking	42	41	42	60	55
Improper Equipment	3,825	5,540	7,176	6,952	5,360
Illegal Parking	348	298	195	120	82
Improper Turning/Passing	2,718	2,042	3,856	4,349	3,139
Liquor	2,120	699	2,619	2,928	2,896
Other/Misdemeanor	5,707	340	17,551	24,542	18,406
Motorcycle Ordinances	21	15	20	13	23
Prostitution	391	409	405	411	268
Reckless Driving	460	411	521	455	472
Passing Red Light	2,152	1,854	2,221	2,291	2,081
Shoplifting	197	450	12	9	21
Speeding	13,407	16,118	20,355	29,223	22,351
State Registration	97	735	6,591	7,747	6,600
Passing Stop Sign/Signal	2,563	2,958	3,257	2,882	2,916
Other/Unknown	677	180	133	189	3,527
Vandalism/Trespassing	312	408	594	561	664
Weapons	18	24	30	22	20
Wrong Side of Road	905	2,716	1,092	1,064	1,057
Total	51,891	61,297	79,272	87,647	82,800
Percentage of Change	-2.4	+18.1	+29.3	+18.8	-5.5

In 2004, the **Homeland Security Office** continued its mission of preparing officers to prevent, respond to, and mitigate the effects of any terrorist act, which may occur within our jurisdiction. To this end, every officer within the Department received training in weapons of mass destruction, the history and methodology of terrorist groups, terrorist group tactics and organization, and prevention and response strategies in regards to terrorist events.

The Homeland Security Office also was able to update protective equipment that is issued to officers. This was made available through grants and funding from the federal government. Some of this equipment included chemical protective masks and explosive ordnance disposal equipment. The Office also coordinated the Department's participation in tabletop and full-scale exercises, including a full-scale, dual location exercise held in October.

Last year, we continued to cement our partnerships with other agencies and jurisdiction within our region. We met regularly with first responders from throughout the East Tennessee region. These agencies included public health agencies, rescue squads, fire departments, emergency medical teams and other law enforcement agencies.

The Office also was instrumental in the planning and exercising of Knox County's mass vaccination plan. Due to the flu vaccine shortage, the Knox County Health Department was able to distribute needed vaccine to eligible individuals by utilizing the pre-established plan that is similar to the one that would be used in the event of the need of mass vaccinations.

The **Inspections Unit** is responsible for enforcing local and state laws which pertain to the sale of alcoholic beverages and vehicles for hire. In addition to enforcement duties, the unit:

- investigates the criminal history of beer permit applicants and prepares reports for each Beer Board meeting regarding their findings.
- processes taxi driver permit applications, inspects vehicles for hire, and maintains records regarding each company, and driver, operating within the city limits.
- monitors the conduct of wrecker companies that hold a contract with the City of Knoxville and investigates complaints against them.

In 2004 the Inspections Unit also coordinated the Alcohol Server/Seller Knowledge class, which is held every Thursday at the Safety Building. There were a total of 55 ASSK classes with 837 students in attendance.

In 2004 the Inspections Unit continued to combat underage drinking and sales to minors. The unit conducted a total of 23 alcohol compliance checks involving 587 establishments, of which 165 sold or served alcohol to an underage patron. Officers also issued 138 citations to individuals under the age of 21 for consuming or possessing alcoholic beverages.

In an effort to prevent driving under the influence and other public intoxication related issues in the city, officers provided surveillance and responded appropriately to take action against establishments that sell to intoxicated patrons (overselling). These actions resulted in a total of 19 citations being issued for over-serving patrons. An additional 150 alcohol related citations were issued.

The inspections unit processed 114 new Beer Permit applications and 24 special permits. A total of seventeen (17) Administrative Hearings were held before the Knoxville Beer Board. Each of these businesses received a \$500.00 fine, totaling \$8,500.00 in total fines issued. The Inspections Unit along with the Law Department also filed twelve (12) suspension/revocation hearings. These hearings resulted in two (2) revocations, six (6) suspensions and \$16,000 in fines. Total fines issued in 2004, as the result of permit holder non-compliance, was \$24,500.

In 2004 a total of 217 taxi driver permits were issued. Total 'Vehicle for Hire' permits issued were comprised of 101 taxis, 0 shuttles, and 7 limos. Compliance checks, and other enforcement activities that monitor vehicles for hire, resulted in 18 citations written for various violations.

The **Animal Control Unit** is responsible for responding to all calls for service involving domestic animals, livestock calls, investigating cruelty complaints, and picking up sick or injured wildlife within the city limits. The unit is also responsible for inspecting all pet shops, issuing permits for kennel operations, and delivering animal tags to local veterinarians for sale to the public. In addition, this unit serves as the primary enforcer of all city ordinances relating to animals.

The unit responded to 9,820 calls for service. As a result of these calls, the unit transported 4,765 animals to the Young Williams Animal Center and issued 426 citations for violations of animal ordinances. In addition, there was an increase in the statistics for officer initiated activities. The unit initiated 3,077 calls resulting in the transport of 526 animals. There were 300 citations issued as a result of these activities. These statistics combined resulted in 12, 897 responses to calls; 5,291 animals transported; and 726 citations written.

The officers are working on community education programs that will be presented in schools. The unit has created an animal bite and dispatch database that is allowing the officers to be better prepared for court cases and ordinance enforcement. Four of the officers attended the National Animal Control Academy and received certificates for their completion of courses.

The **Reserve Unit** of the Knoxville Police Department supplement and support many activities of the Department. Reserve Unit duties include providing supplemental patrols in the Old City, and transportation of prisoners. Unit members also assist the department with special events such as Boomsday, UT football games, parades, road races, festivals and other events. In 2004, these volunteers contributed over 3,800 man-hours of service and spent another 1,400 hours training to improve their skills and knowledge.

During 2004, The **Knoxville Community Development Corporation Security (KCDC) Detail** conducted 3,132 background checks for residency and 183 trespass investigations. The supplemental patrol consists of off duty police officers who provide services in all of the public housing areas throughout the city. These officers respond to calls for police service and conduct proactive policing activities in their assigned development. During 2004 KCDC officers responded to 1,022 calls for service, conducted 618 walking patrols, 428 identification checkpoints, and 425 drug investigations. These officers conducted 169 preliminary investigations, issued 2,570 citations and made 1,007 arrests on KCDC properties. Additionally, the officers confiscated 34 illegal weapons, 293 grams of crack cocaine, 803 grams of marijuana, 185 illegal pills and 179 items of drug paraphernalia.

Knoxville Police Department

2003 Population Estimate 173,278

Offense Overview

Offense Total 23,616
 Number Cleared 9,977
 Percent Cleared 42.2%

Group A Crimes per 100,000
 population 13,629.0

Arrest Overview

Total Arrests 11,127
 Adult Arrests 10,115
 Juvenile Arrests 1,003
 Unknown Age 9

Arrests per 100,000 population 6,421.5

Avg. number offenses/incident 1.08

Domestic Violence Victims

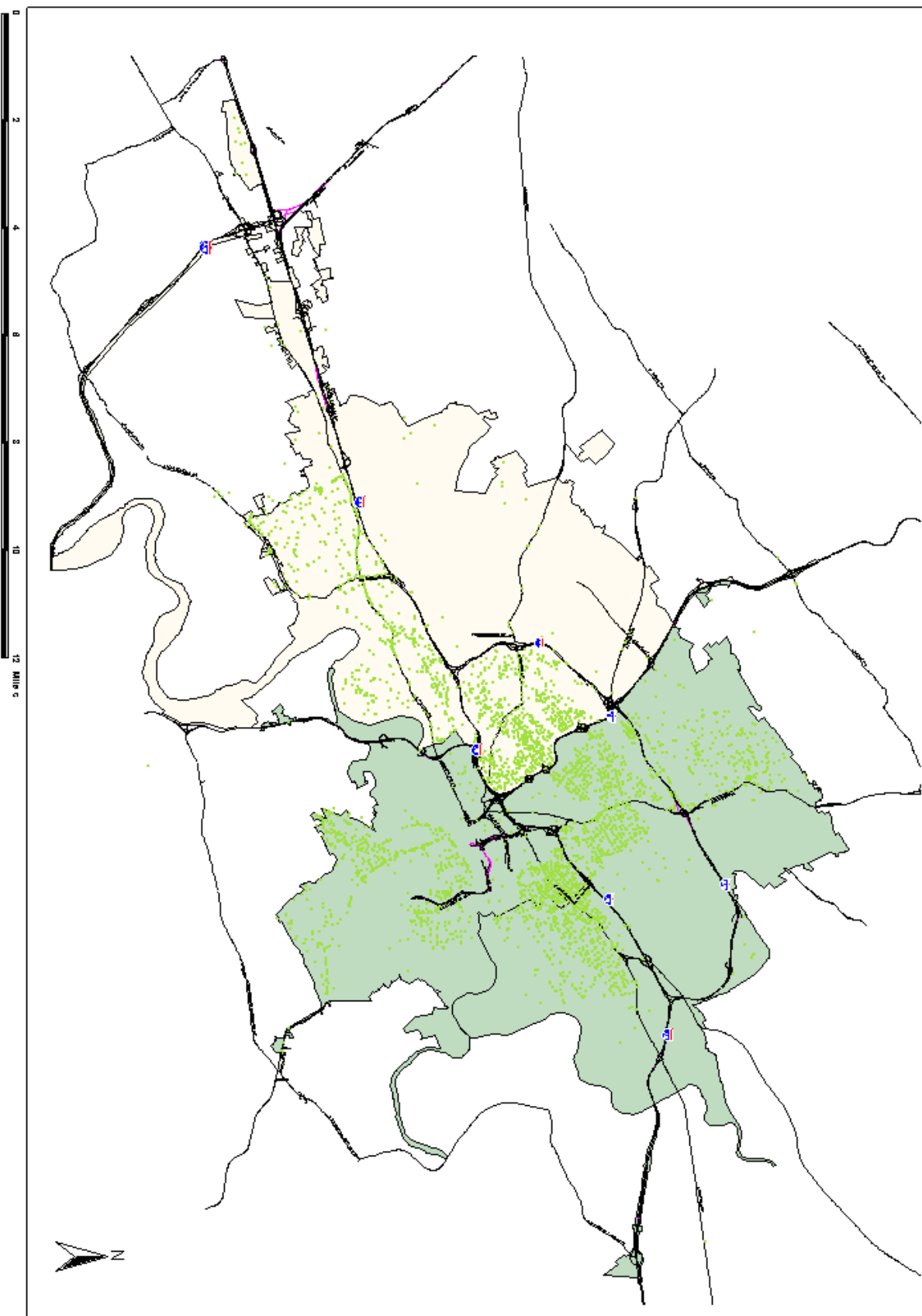
Offense	Total	Arrests
Murder	2	1
Aggravated Assault	191	71
Simple Assault	792	186
Intimidation	43	2
Stalking	0	0
Forcible Rape	7	0
Forcible Sodomy	6	1
Sexual Assault w/Object	1	0
Forcible Fondling	8	0
Incest	0	0
Statutory Rape	2	0
Kidnapping/Abduction	8	4
Total	1,060	265

TIBRS Group B Arrests

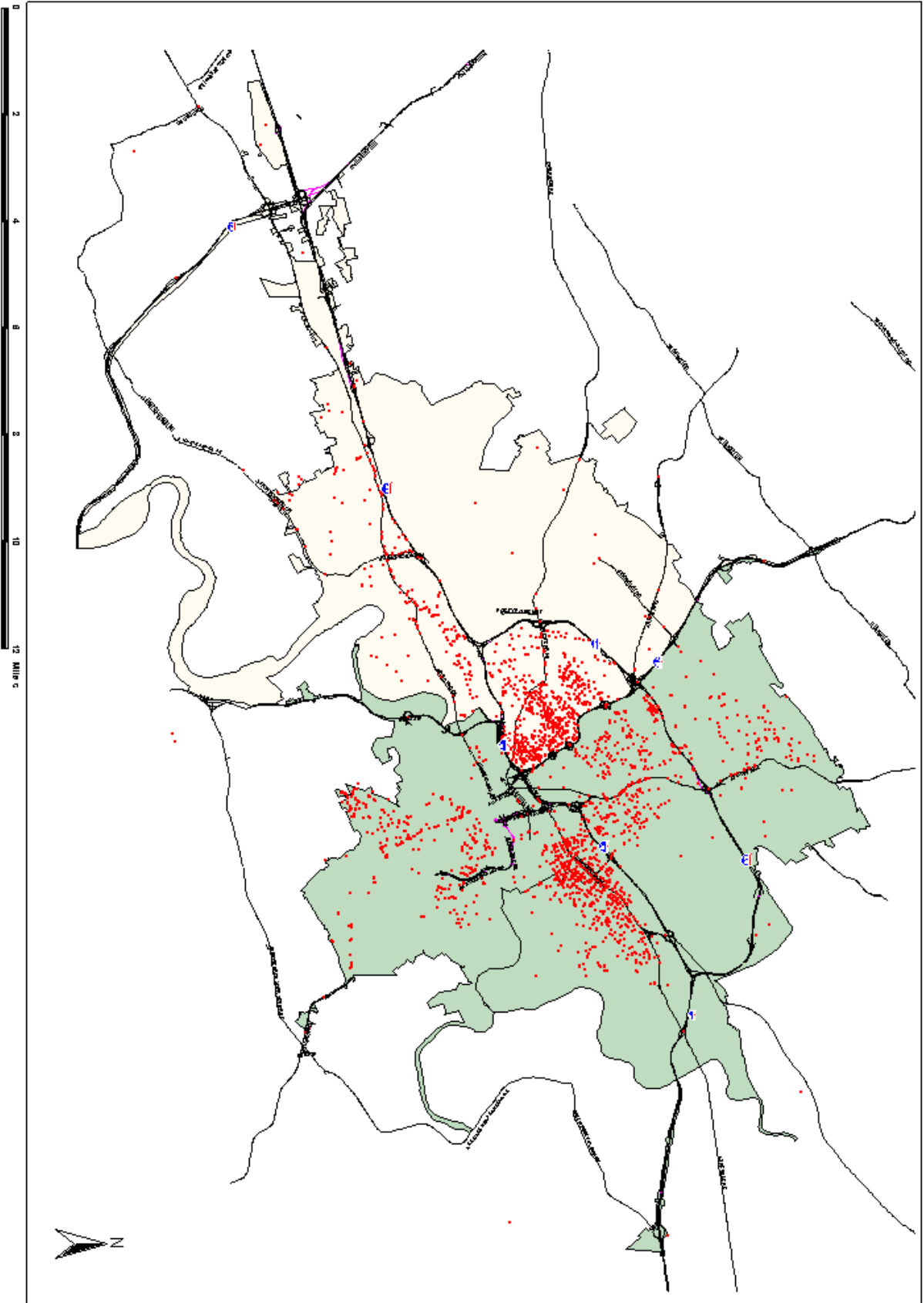
Offense	Adult	Juvenile
Bad Checks	4	0
Curfew/Vagrancy	1	55
Disorderly Conduct	265	128
DUI	901	5
Drunkennes	1,843	9
Family-Non Violent	3	0
Liquor Law Violation	75	16
Peeping Tom	0	0
Runaway	0	210
Trespass	237	12
All Other Offense	494	153
Total Group B	3,823	588

TIBRS Group A Offenses	Offenses		Arrests	
	Reported	Cleared	Adult	Juvenile
Crimes Against Persons				
Murder	21	12	11	1
Negligent Manslaughter	1	1	1	0
Kidnapping/Abduction	37	27	18	0
Forcible Rape	78	39	4	0
Forcible Sodomy	13	6	0	1
Sexual Assault w/Object	2	0	0	0
Forcible Fondling	33	15	5	0
Incest	0	0	0	0
Statutory Rape	19	7	2	0
Aggravated Assault	1,026	603	244	26
Simple Assault	2,680	1,629	447	77
Intimidation	202	81	5	2
Stalking	0	0	0	0
Crimes Against Property				
Arson	171	5	0	3
Bribery	0	0	0	0
Burglary	2,497	405	208	43
Counterfeiting/Forgery	505	107	83	0
Destruction/Damage/Vandalism	2,541	658	126	43
Embezzlement	110	56	43	0
Extortion/Blackmail	3	1	0	0
Fraud - False Pretenses	228	93	40	3
Fraud - Credit Card/ATM	213	30	10	0
Fraud - Impersonation	33	10	5	0
Fraud - Welfare	2	0	0	0
Fraud - Wire	7	0	0	0
Motor Vehicle Theft	1,322	255	175	49
Robbery	526	183	97	11
Stolen Property Offense	150	149	137	11
Theft - Pocket Picking	22	2	1	0
Theft - Purse Snatching	41	8	5	0
Theft - Shoplifting	1,540	1,297	1,260	40
Theft from Building	1,050	226	84	1
Theft from Coin Machine	128	20	13	3
Theft from Motor Vehicle	2,465	164	106	9
Theft of Motor Vehicle Parts	498	24	16	3
Theft - All Other Larceny	1,886	443	180	5
Crimes Against Society				
Drug/Narcotic Violations	1,641	1,519	1,516	65
Drug/Narcotic Equipment Violations	1,539	1,532	1,191	2
Gambling-Betting/Wagering	1	1	0	0
Gambling-Operating/Promoting	1	1	0	0
Gambling-Equipment Violation	3	3	2	0
Gambling-Sports Tampering	0	0	0	0
Pornography/Obscene Materials	1	0	0	0
Prostitution	191	191	166	2
Prostitution-Assisting/Promoting	3	3	2	0
Weapon Law Violations	186	171	89	15
Total Group A Offenses	23,616	9,977	6,292	415

Property Crimes City Wide 2004



Violent Crimes City Wide 2004



Criminal Investigation Division

The **Criminal Investigation Division** is the second largest division within the Knoxville Police Department. Tasked with the responsibility of the investigation of criminal acts, the Division is comprised of five units: Violent Crimes, Property Crimes, Family Services, Organized Crime, and Forensics. Each unit is staffed with trained, experienced investigators, as well as a highly qualified, professional group of civilian employees dedicated to the service of the community.

Division personnel answer citizen complaints, respond to crime scenes, investigate cases referred by the Patrol Division, and act in a proactive manner to address criminal issues. Investigators conduct interviews and lawful searches during the course of an investigation to gather information and items useful in the reconstruction and prosecution of criminal acts. The primary duties of Division personnel include the apprehension of offenders, recovery of stolen property, preparation of cases for prosecution, presentation of evidence in criminal proceedings, and delivery of services to victims of crime.

The **Violent Crimes Unit** is responsible for the investigation of criminal acts which involve violence, the threat of violence, or force. These acts involve homicide, assaults, rapes, and robberies. In 2004, the Unit investigated 21 murders, 78 rapes, 526 robberies, and 1,026 aggravated assaults. Additionally in 2004, unit personnel continued to serve on committees examining hate crimes, worked closely with the sexual assault crisis center, and attended specialized training to improve investigative skills.

The Knoxville Police Department's **Property Crimes Unit** consists of the Burglary and Larceny Detail, the Pawn Shop Detail, the Auto Theft Detail, and the Forgery and Fraud Detail. In 2004, the Unit reviewed 15,938 reports. When identification is unavailable, Property Officers conduct a search to locate the owner. Notification is then made so that the rightful owner can either pick up their property at the Knoxville Police Department or have the property mailed to a designated address. These items may include money, weapons or personal property resulting from calls for service where someone is a victim of a crime or the safety of others is of concern to the Officers.

The **Auto Theft Detail** is responsible for investigating all theft cases of vehicles occurring in the City's jurisdiction, including heavy equipment, airplanes, and boats. They are also charged with investigating cases involving stolen auto parts. The Detail also monitors all facets of the car pound. They review and investigate any vehicles placed on hold, clear every vehicle placed in the stolen car lot before it is released to the owner, and review and check the paperwork on every vehicle sold in the monthly pound sale. The Detail is also trained in the collection of physical evidence and ensures evidence is recovered from vehicles when necessary.

The **Forgery and Fraud Detail** is responsible for investigating forgeries, scams, embezzlements, fraudulent use of credit cards, and Internet-related fraud cases. In 2004, the detail experienced a rise in computer-based crime, specifically criminal scams using e-bay. Additionally, the detail conducts training to law enforcement and citizens concerning identity theft, banking fraud, and financial security.

The **Pawn Shop Detail** is responsible for working as a liaison with all pawn shops within the City of Knoxville. Daily inspections of the area pawn shops and second hand stores are conducted to insure that the businesses are complying with City Ordinances and State law. In addition, the Detail works with other agencies to enhance communications, legislative initiatives and general working relationships.

The **Burglary and Larceny Detail** is responsible for reviewing and investigating all property crimes. In 2004, the Detail reviewed over 10,000 reports and assigned nearly 3,000 cases for further investigation. As a result of the investigations, the Detail recovered over \$383,643 worth of property.

The **Fingerprint Detail** uses the statewide-computerized Automated Fingerprint Identification System (AFIS) to assist officers and investigators in matching fingerprints to unidentified suspects and victims. Fingerprints are unique to every individual and are frequently left at the crime scene by the suspect. When latent prints are detected, they are entered and searched by AFIS. Results vary based upon the quality of the latent fingerprint left at the scene by the suspect. In 2004, KPD latent print examiners analyzed over 1,656 latent print cards and identified 278 persons. This Detail is routinely called upon to help identify victims and suspects in homicides and burglaries by other agencies in East Tennessee.

The Knoxville Police Department routinely collaborates with federal agencies to provide special services to the community. In this case, the Firearms Detail is participating in the Bureau of Alcohol, Tobacco, and Firearm's (ATF) National Integrated Ballistic Information Network (NIBIN) program. With the use of a sophisticated computer acquisition station known as the Integrated Ballistics Identification System (IBIS), Firearms Examiners enter ballistic evidence, which is then compared to other evidence in a national data base. Over the past year, over 400 microscopic comparisons were performed. Also, in 2004, Firearm Examiners participated in nationally recognized instruction in this discipline, including Alcohol Tobacco And Firearms National Firearms Examiners Academy.

The **Family Services Unit** of the Knoxville Police Department is tasked with the delivery of police services to victims of family violence. The unit is comprised of four units; the Domestic Violence Unit, the Juvenile Unit, the Internet Crimes Against Children Unit, and the Truancy Center.

The **Domestic Violence Unit** provides comprehensive services to victims while investigating criminal offenses to hold offenders accountable. In response to the over 2,800 cases of domestic abuse in 2004, the unit provided multiple-case services ranging from safety planning and Order of Protection assistance to case analysis, research, and preparation for prosecution. Of these cases, Safety Information Packets were sent to over 2,000 victims.

In 2004, the Domestic Violence Unit reached over 30,000 persons, including new police recruits, corporations, medical staff, media audiences, and teenagers on the issues of family violence, unhealthy relationships and the unit's services. The Knoxville community received a \$1.2 million dollar federal grant to start a Family Justice Center; the Knoxville Police Department Domestic Violence Unit has a vital role in establishing this one-stop center for domestic violence victims.

To recognize of National Domestic Violence Awareness Month (October 2004), the unit hosted its fourth annual "Family Fall Festival" that involved over 30 community agencies, had over 1,900 persons attending and targeted family health issues including domestic violence. Unit members conducted training at several venues including the Family Violence Prevention Fund's annual conference in Boston, MA, several high schools, a 30-minute segment during a popular rock station's morning commute time, and organizing a regional training conference for religious leaders.

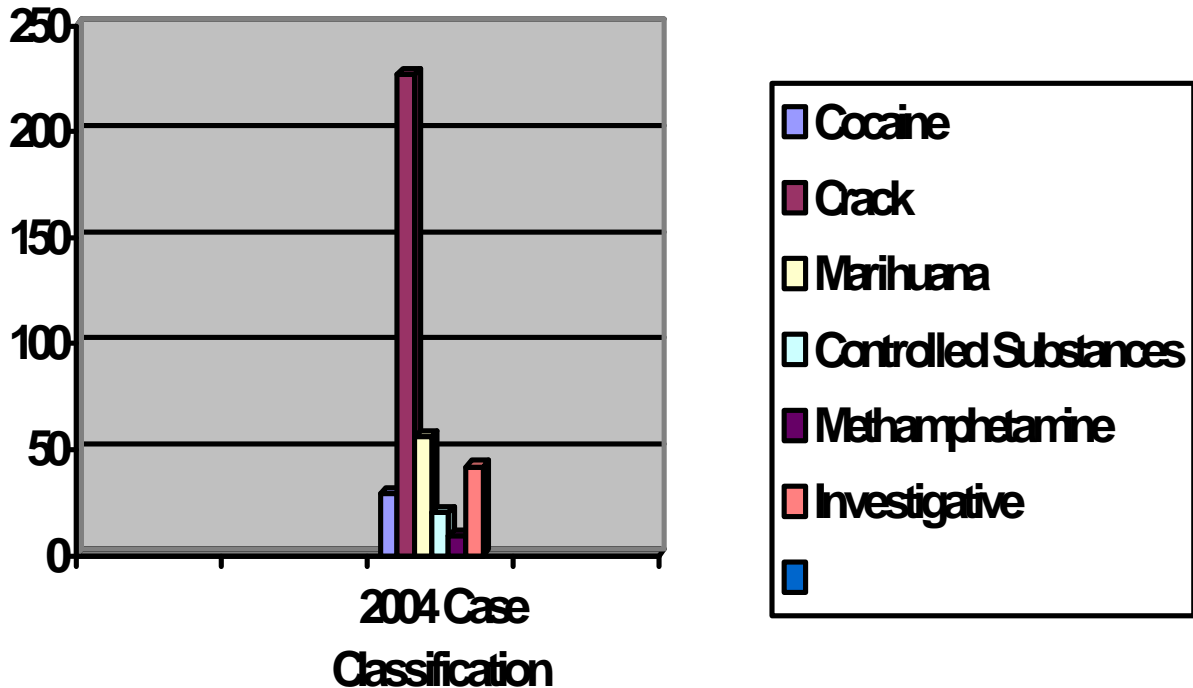
The **Juvenile Unit** is responsible for the investigation of criminal acts involving either juvenile victims or juvenile offenders. In 2004, juvenile personnel investigated approximately 1200 cases, 1025 of which involved either the physical or sexual abuse of a child. Overall in 2004, KPD officers charged juvenile offenders with 1988 charges, including murder, rape, burglary, and motor vehicle theft. In addition to the investigation of criminal acts involving juveniles; the unit is also responsible for the investigation of all adult and juvenile missing person cases. In 2004, over 651 juveniles were reported missing, 330 from their home, and 321 from some form of states custody. Additionally, 168 adults were reported missing. Of the 819 reports filed in 2004, 98% were successfully closed after locating the missing person or upon their return home.

The **Internet Crimes Against Children Unit** is a federally funded program tasked with the investigation of the use of the computer and the Internet for the sexual exploitation of children. In 2004 the ICAC Unit conducted hundreds of proactive investigations targeting the manufacturing and distribution of child pornography. The unit also followed up on numerous cybertips referred by the National Center for Missing and Exploited Children. In addition, the ICAC Unit began the process of establishing ten satellite ICAC Units throughout the state of Tennessee. The purpose of these units is to provide agencies the training, equipment, and support necessary to conduct computer investigations, and to assist the KPD ICAC Unit throughout the state. In addition, the Criminal Investigation Division Commander serves as a representative on the national Internet Crime Against Children Board of Directors, which sets policy and guidelines for ICAC throughout the world.

The Knoxville Police Departments **Truancy Center** serves as a resource to children, families, the school system, and law enforcement. The purpose of the unit is the reduction of chronic truancy, and to provide services to children and families in need of assistance. The program provides an intake service for truants, contacts parents or guardians, and refers these families to social services. In addition, the program coordinator conducts educational visits to schools to educate students about the dangers of truancy. In 2004, the Truancy Center provided services to 224 truant students

The **Organized Crime Unit** is comprised of the Narcotics Detail, Federal Task Forces, and the Gang Program. This Unit of the Criminal Investigation Division is responsible for enforcement of laws pertaining to organized criminal activities. The Organized Crime Unit employs covert tactics and limited electronic surveillance activities to accomplish its goals. This section works closely with Federal agencies as well as other local agencies. The use of Federal Sentencing guidelines in appropriate cases has allowed the Unit to remove some of our worst violators through lengthy sentences that are not eligible for parole. In 2004, the Organized Crime Unit built 383 cases against drug violators. The Organized Crime Unit manages the Asset Forfeiture Program, which is an important tool in the fight against drug crimes.

The **Narcotics Detail** is charged with identification, detection, and suppression of drug operations and their users. The unit focuses its attention on all drug abusers from the major distributor of illicit drugs to the casual drug user. Personnel assigned to this unit also process all KPD seizures for revoked driver's license due to driving while intoxicated and drug violations



The Organized Crime Unit continues to be active in the Project Safe Neighborhood initiative. Working in partnership with other federal, state, and local agencies, this program targets offenders in specific geographic areas which have a high number of violent criminal acts where a firearm was used.

The **Firearms Investigative Team (F.I.T.)** is the result of a joint partnership between the Knoxville Police Department and the Bureau of Alcohol, Tobacco and Firearms. The function of the F.I.T. team is to reduce violent crimes through the prosecution of violent career offenders and drug dealers in possession of firearms. The Team has had continued involvement with the Knox County District Attorney's Office in the prosecution of cases not accepted by the United States Attorney's Office on state felony charges. Their assistance in cases that have been accepted for Federal prosecution has greatly strengthened the goals of this program to reduce violent firearms related crimes.

The **Crime Scene Detail** provides in-depth field crime scene processing and forensic services that include fingerprinting, photography, videotaping, collection, processing and preservation of evidence at crime scenes. Services provided by this Detail help provide supporting evidence to the officer or investigator during prosecution. Crime Scene personnel respond to calls for service

at the request of officers and investigators, process crime scenes, gather evidence, and assist in case preparation, and present crucial evidence in criminal proceedings. The Detail responded to 5,626 calls for service in 2004.

The **Forensic Unit** is comprised of both sworn and civilian personnel who are dedicated to providing the citizens of Knoxville and the Knoxville Police Department with the best forensic crime scene investigations possible. This Unit is comprised of five (5) special details: Crime Scene, Fingerprint Identification, Firearms Identification, Photo Lab, and Polygraph. Through these specialties the Unit provides services from bullet comparisons to crime scene reconstruction. The Forensic Unit responded to over 5,600 calls for service in 2004, ranging from simple vandalism to homicide. Highly trained Forensic Unit specialists gathered evidence such as shoe impressions, chemically developed bloody handprints, and fingerprints from murder weapons to aid in solving violent crimes in Knoxville



The **Photography Detail** uses a mini-lab system to develop and process photographs. This Detail is also tasked with care and maintenance of the many Forensic Unit cameras. Photography related services are extended to all governmental departments across the City of Knoxville. These services include creating enlargements for court presentations, converting photographs to slides, and photographic services at special events throughout the City. In 2004, the Detail developed over 80,000 photographs.

The **Polygraph Detail** is dedicated to detecting deception in those that might wish to conceal a truth within them. This Detail conducts criminal and pre-employment polygraph tests, which are very different in nature and content. Criminal examinations are specific issue tests with the goal of finding deception in a criminal suspect. Polygraph examinations assist investigators in identifying perpetrators and bring cases to successful closure. Examination requests from Officers and Investigators include thefts, sexual assaults, rape, robbery, and homicides. Pre-employment examinations are designed to use a general question structure that assists the Department in hiring quality officers. In 2004, the Detail conducted 283 polygraph examinations

Support Services Division

The Support Services Division encompasses those Units dealing with Training, Technology or Property for the Knoxville Police Department. It comprises less than 10% of the sworn personnel, and about 23% of the non-sworn. The Training and Safety Education Unit both are involved with providing training to law enforcement professionals and community members. The Communications Unit is tasked with maintaining the in-car video camera systems and recordings, Mobile Data Terminals, facility security systems, and the Department's Computer Aided Dispatch liaison. They are also involved in monitoring technological advances and making recommendations to the Office of the Chief of Police. Property maintains an inventory and chain of evidence on property collected as evidence, for safe keeping, found, or turned in by officers that is owned by the City of Knoxville.

The **Records Section** of the Knoxville Police Department is responsible for storage, maintenance, retrieval and security for all Offense Reports, Accident, DUI and Arrest Reports, Criminal History Records, Criminal Investigative files, and Traffic Reconstruction files. The Records Section also handles all NCIC (National Crime Information Center) entries and inquires, microfilming for the department, and telephone operator/receptionist responsibilities.

The Records Section is responsible for handling the request and inquires for reports and information from the public, the District Attorney's office, the Public Defender's office, Department of Human Services, and other government agencies. In 2004, Records processed 12,449 case folders and case supplements, 12,504 traffic accident reports, 9,450 fields interview cards, 3,517 tow-in reports, 12,652 arrest reports and misdemeanor citations, and 12,509 profile reports. The NCIC division entered over 3038 stolen items, processed 1,870 Orders for Protection, 1,573 Exparte Orders and handled over 211,032 radio and telephone requests. The Records Section generated \$221,829.35 in revenue through the sale of reports, record checks, fingerprint cards, taxicab permits, videotape sales and sex offender registries.

The **Training Academy** is responsible for providing basic recruit training to all new officers, in-service training to current officers each year, as well as providing other specialized training as needed and available to keep officers current in new trends in professional policing.



The Training Section is also responsible for providing training for the civilian employees of the department, which includes training for police cadets. Two twenty-six week Basic Recruit Schools for 35 new officers were held in 2004. The Basic Recruit School consists of the traditional police training including driving, firearm skills, and officer survival courses.

This school is unique in that it offers college level courses in Leadership, Cultural Awareness, Communications, Spanish and Ethics to help provide a well-rounded education for Knoxville's future law enforcement officers. During 2004 the Training Unit also provided some of these same courses in the form of a 40-hour In-Service to approximately 402 sworn officers and approximately 100 civilian employees to develop their skills.

The Phil E. Keith Training Center, an East Knoxville facility, (located on Cement Plant Rd.) houses a state of the art firearms center to include two 30 point, 50- yard pistol ranges; one 20 point,



100-yard rifle range with a rappelling and sniper tower. The ranges are equipped with electronic targeting systems controlled from the range tower. The facility is also equipped with two 45-person classrooms and computerized firearms training system. In 2004 we began construction on the new drivers facility with hopes of completing construction in the fall of 2005. The facility will include a large skills area to include a skid pad. The track will also include a city response course equipped with traffic signals and lighting for nighttime exercises. The course will be

encircled by a roadway to simulate highway and interstate driving. The classroom experience will include a state of the art driving simulator to enhance the off track training experience.

The **Volunteers in Police Services** initiative program began in November 1997. The Volunteer Program is intended to supplement and assist departmental entities in achieving departmental goals. It is the purpose of the program to assist the department in the delivery of services to the community. This is accomplished by creating a partnership with citizen volunteers willing to assist the Knoxville Police Department in achieving the goals of the organization. Volunteers In Police Services Unit has grown tremendously thanks to the dedicated and caring citizen volunteers who give of their time and effort to assist their police department and community. Volunteers assist in areas such as Volunteer Coordinator Assistant, Organized Crime, Central and West District Investigations, Training Unit, Citizen Police Academy, Crime Analysis Unit, Safety Education Unit, Safety City, Major Crimes Unit, Criminalistics Unit, and many departmental and community activities. Over 5,850 volunteer hours were donated in 2004 by 78 volunteers.

Forty volunteer chaplains staff the **Chaplain Corps**. The Corps offers counseling to officers and their families, marriage counseling, financial, stress management, hospital visitations, and grief counseling. The Corps assist police officers by counseling victims of crimes, death notifications, formal victim assistance, bereavement counseling, and critical incident stress debriefings. The Corps logged 10,050 hours in 2004.

The **Property Management** Unit is located on the second floor of the Safety Building and conducts business from 8:00 a.m. to 4:30 p.m., Monday – Friday. The Unit is responsible for cataloging and safeguarding all property seized or confiscated by members of the Knoxville Police Department. Property is cataloged under four (4) major headings; evidence, stolen, found and safe-keeping. Evidence is all items that are related to a criminal case being prosecuted by members of the Knoxville Police Department. Stolen property is items that have been confiscated or seized and are related to cases in another jurisdiction.

Found property consists of items that have been given to Officers or turned into the Department for return to rightful owners. When identification is unavailable, Property Officers conduct a search to locate the owner. Notification is then made so that the rightful owner can either pick up their property at the Knoxville Police Department or have the property mailed to a designated address. Safe-keeping property is items that have been confiscated by members of the Department for the safety of the individuals or the community. These items may include money, weapons or personal property resulting from calls for service where someone is a victim of a crime or the safety of others is of concern to the Officers.

The Safety Education Unit is the service arm of the department dedicated to reducing crime through educational programs and pro-active safety prevention strategies. Included under the Safety Education Unit are the School Resource Officer Program, D.A.R.E., the KPD Youth Program, and various Crime Prevention programs, the Community and Departmental Newsletters and Safety City. During 2004, the Unit conducted 1,402 programs and made 75,384 citizen contacts.

The **School Resource Officer (SRO) Program** is a comprehensive research-based strategy to help deter and prevent school violence. The School Resource Officers are uniformed police officers assigned to a high school and work in partnership with the school personnel and students on a daily basis to provide a safe environment conducive to learning. The officers address diverse challenges in their roles in the schools. They serve as security, but more importantly, as mentors to students. They teach classes on various law enforcement topics such as conflict resolution, problem solving, and drug awareness and prevention.

Drug Abuse Resistance Education (D.A.R.E.) Since 1989 the Knoxville Police Department has enjoyed the success of teaching 5th graders in the Knox County School System the Drug Abuse Resistance Education (D.A.R.E.) Program. The program emphasizes the "Eight Ways to Say No", which are essentially tools for the student to use when confronted with different forms of societal issues and pressures involving drugs and violence. Many children will be exposed to peer pressure as they enter the middle schools and the program targets the critical issues they might face and ways for them to avoid succumbing to those temptations. In May of 2004, over 2,000 students had graduated from the D.A.R.E. program. The D.A.R.E. Officers conducted 7 Beat the Heat programs to 690 children in the housing developments. Personnel from the Safety Education Unit conducted 27 drug awareness programs to 1,109 residents in the greater Knoxville area in 2004.

The mission of the Knoxville Police Department Youth Program is to improve the schools and neighborhoods of Knoxville through police-youth partnerships. The goals of the program are to establish positive relationships between officers and youth, promote leadership principles through character-based activities and empower youth to become involved in community service. The Youth Program offers three unique programs to Knoxville youth to achieve this mission: the Youth Council, the Youth Advisory Board and the Youth Academy.

The **Youth Councils** are established in each of the City's five high schools and seven middle schools. The Youth Council is open to all students who wish to participate, however, students are strongly encouraged to maintain a passing grade point average, clean discipline record and excellent school attendance. The School Resource Officers (SROs) serve as the Youth Council coordinators and organize monthly meetings and activities. In 2004, the Youth Council met 159 times with 3,109 youth attending. Youth Council meetings covered a broad range of topics including personal safety, date rape prevention, drug and alcohol awareness, character building, conflict resolution and anger

management. Youth Council members also explored the many roles and responsibilities of the police department through K-9, Crime Lab, SOS and other specialized demonstrations. In addition, the Youth Councils organized and conducted community service projects. In 2004, the Youth Councils visited area nursing homes, volunteered at the Love Kitchen, raised money for the Muscular Dystrophy Association, volunteered at the Animal Shelter, and assisted the police department with several community events (Halloween in the City, Prom Challenge, Family Fall Festival). In recognition of their hard work and participation, the Youth Council took several outings to the bowling alley, skating rink, hockey games and adventure trips caving and to the ropes course. These activities helped the group work together as a team, encouraged appropriate risk-taking behavior and fostered self-esteem

Neighborhood Watch Programs encourage people in communities to have ownership of the neighborhoods by becoming aware of their neighbors and report suspicious activity to the police. This program also encourages collaboration among neighbors to actively address community issues and concerns. The Safety Education Unit organized seven new

Neighborhood Watch Groups in 2004, bringing the total number to 106. The Unit conducted 42 Neighborhood Watch Group meetings where 1,018 citizens attended. The Knoxville Police Department's Safety Education Unit coordinated the 21st annual National Night Out on August 3, 2004, and had 28 Neighborhood Watch Groups participate



in the event. Representatives from the department visited each Neighborhood Watch Group's activity, which included cookouts, watermelon cuttings, and other social events.

Residential and Business Surveys, following a request from a home or business owner, the Safety Education will conduct a security survey to determine the security status of a facility and make recommendations to minimize criminal opportunity. The Unit conducted 14 security surveys for the year 2004 reaching 66 citizens.

The **Crime Victim on Site Program** is a service where a member of the Safety Education Unit conducts a follow-up on residential or business burglaries that have occurred. The Safety Education Unit offers its services from personal safety programs to security surveys. The Safety Education Unit provides security and safety information to persons during the initial contact. The Unit followed up on 19 cases in which 35 citizens benefited during the year 2004.

On Site Business Crime Tips Program is a service initiated by one of our staff in which businesses are addressed about recent crime trends & patterns in their area. Businesses are offered many crime prevention services to educate them about target hardening their business from being victimized. The Unit conducted 33 of these programs reaching 63 citizens.

Personal Safety Program stresses awareness and prevention to both men and women about common sense measures to survive potential dangerous situations. During 2004, the Safety Education Unit conducted 45 programs to groups with 1,348 citizens in attendance.

Stranger Danger and Child Safety Awareness Programs are presented by uniformed police officers to children and youth ranging in age from pre-school to middle school. Topics include dangers that strangers pose and how to use the E-911 emergency system. Most importantly they learn how to prevent becoming a crime victim. Program topics are flexible so the presenting officer can discuss a variety of issues tailored to different age groups. During 2004, the Safety Education Unit presented 43 programs to 1,808 children and youth.

Senior Citizen Programs/ Fraud & Con Games are designed to inform older citizens of criminal activity that directly affects them. They include scams, fraud, and personal safety issues. In 2004, the Safety Education Unit presented 14 programs to 263 participants from church group organizations and civic groups.

The **Fingerprint Program** is provided at area safety fairs, day care centers, and special events such as the Shoney's Kid Care ID program. In 2004, the Safety Education Unit conducted 6 programs including the Shoney's Kid Care events where 2,545 children were fingerprinted.

The **Boggle Your Mind with Goggles Project** is directed toward teens and is an interactive demonstration explaining the effects of alcohol and impairment especially as they pertain to driving. The "Fatal Vision" simulator goggles are worn by students for a better understanding of alcohol's impairing effects in a variety of situations. These goggles are also utilized in the ASSK classes as a demonstration of impairment with sellers and servers of alcohol.

The Safety Education Unit provides several **Occupant Protection Programs** to the public. The Knoxville Police Department has twenty personnel who completed the 32-hour Child Passenger Safety Technician Standardized Training, and one of these technicians is certified as a Technician Instructor. The police department has two permanent Child Safety Seat Checkpoint locations, Rusty Wallace Honda and Roger's Cadillac dealerships. The fitting stations are scheduled on the first Saturday and the second Saturday of each month. More information can be obtained at the City of Knoxville website at www.cityofknoxville.org concerning Car Safety Seat Checkpoints.

During 2004, Thirty Child Safety Seat Checkpoints were conducted, with 1,113 seats inspected. Pre-natal classes were also conducted providing child safety seat information to new parents. The Unit conducted 6 Child Passenger Safety Seat programs for 172 participants.

Safety City is a community service project to educate second grade students in pedestrian, bicycle, passenger and fire safety, as well as how to use E-9-1-1 properly. It is sponsored by the entire community, including government, private businesses and industry, and civic organizations. Area businesses and organizations furnish different portions of the project with either monetary or in-kind services and materials. In 2004, new contacts with area businesses, organizations, government entities and foundations, resulted in new sponsors, receipt of pledges, donations and cash contributions, materials and services.



In the calendar year 2004, nearly 15,000 people attended Safety City through our field trips or special events. About 5,000 students attended our second grade educational program and another 7,000 visited at least one of our special events at Safety City. In addition, about 2,000 attended special events, programs or meetings at Safety City sponsored by other organizations.

Safety Fairs - were offered primarily to teach participant's safety skills needed to safely ride their bikes in their communities. Children, accompanied by an adult, bring their bicycles and helmet for proper fitting and minor adjustments. In addition, they practice various skills at stations to increase their safety. In 2004, 207 children participated in the Safety Fairs sponsored by the police department.



Halloween in the City – families come to “trick or treat” at Safety City. Last year, Safety City sponsors and city departments sponsored trick or treat booths with a game or activity. About 100,000 pieces of candy were handed out, as well as carnival-type trinkets. In addition, we had a magician, inflatable games, karaoke, costume contest, snow cones, cotton candy, hot dogs and drinks. About 4,750 people attended the three-hour event. It is always held on the evening of Halloween.

Prom Challenge – high school juniors and seniors were targeted to participate in a DUI awareness program, which raised their awareness of the effects from alcohol. Students participated in field sobriety tests, drove golf carts using fatal vision goggles, which simulated different levels of intoxication and were offered alternative challenges such as a rock climbing wall and an inflatable obstacle course. Gift certificates from local hair salons, restaurants, tuxedo rentals, etc. were given to participants as door prizes while 100 area high school students attended the event.

The Shoney's Kid Care Program allows Safety City to participate with other agencies to promote traffic safety to school age children and their families. During these events, officers fingerprint children for parents to keep on file in case of an emergency. Four events were held and 2,293 children were printed.