

VENDOR LICENSING

Requirements

State of Tennessee [TCA Sections 67-4-701, et seq] requires vendors to have either:

- Annual license(s) issued by a city and/or county government in the State of Tennessee which allows vendor to sell anywhere in the state temporarily (\$20 annual license fee),
or
- Transient vendor's license issued by City of Knoxville (\$55 license fee for 14 days).

City of Knoxville [City Code Sections 16-1, et seq] states:

- All occupations and businesses conducted within city limits to be properly licensed and to publicly display the license where business is conducted.

City of Knoxville [City Code sections 16-366, et seq] in relation to outside vending states:

- Pedestrian vending permit for sales conducted on City sidewalks during special events (designated by the City) is required of each individual peddler (\$25 permit fee for each person each day). Seller cannot be stationary, but must remain mobile, except during sales transactions.

Anyone conducting sales or offering goods for sale, except tax-exempt organizations that did not purchase goods for sale, must meet the above requirements. A copy of the business license or transient vendor's license and pedestrian vendor's permit must be with the seller during the event. A copy of tax-exempt status must be at the site of sales.

An entire event may be licensed and individual vendors will not have to be licensed. If the event is handled this way, each vendor will be required to pay \$1.00 per day, which will be remitted to the City by the event organizer or sponsor that holds the license.

Enforcement

The following actions will be taken with violators:

1. **Warning** of noncompliance and instructions to purchase necessary licensing or cease sales and leave the area;
2. **Citation** to City Court if license(s) are not purchased. Each unheeded warning is a separate offense and will result in separate citations or attachment and confiscation of goods offered for sale.

For information regarding these requirements contact:

City of Knoxville Revenue Office (865) 215-2083 Room 450, City/County Building 400 Main Street Knoxville, TN 37902
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City of Knoxville
Inspections Bureau
400 Main Street Suite 505
Knoxville, Tennessee 37902
(865) 215-2999

**CITY OF KNOXVILLE ZONING ORDINANCE REQUIREMENTS REGARDING
OUTDOOR DISPLAY AND SALE OF MERCHANDISE**

The City of Knoxville Zoning Ordinance prohibits outdoor display and sale of merchandise in **ALL** zoning districts except as follows:

C-4 Highway & Arterial Commercial District. Article 4, Section 10, B. 3.
Souvenir shop, roadside stand, or curio shop.

If the vendor is **NOT** the property owner(s), the vendor **MUST** have a notarized letter of permission from the owner(s) with him at all times while on the premises.

C-7 Pedestrian Commercial District. Article 4, Section 11b, C-7, B. 3.

Retail sales within enclosed buildings. However, there may be incidental, temporary outside display and sale of merchandise **NORMALLY** sold by the business at the following times:

1. Special sales events endorsed by the Cumberland Avenue Merchants Association.
2. University of Tennessee home football game weekends.
3. For five consecutive days beginning two days prior to U.T. fall and spring semester registration.

It is in the vendor's best interest to verify correct zoning prior to signing any type of lease/rental agreement, etc. Zoning is verified by the Inspections Bureau, City/County Building, 400 Main Street, Suite 505, Knoxville, Tennessee (865) 215-2999, 8:00 a.m. - 4:30 p.m. Monday thru Friday.

Zoning **CANNOT** be verified over the telephone. Before coming to the Inspections Bureau you should have the correct address of the site you wish to sell from, the parcel / lot number , and the property owners name.

Failure to comply with these regulations will result in issuance of a Stop Order or possible citation to Municipal Court.

For additional information regarding these requirements contact the Inspections Bureau at the phone number listed above.



CITY OF KNOXVILLE
Business Tax Office
P.O. Box 1028
Knoxville, Tennessee 37901
Telephone (865) 215-2083



Application For Transient Vendor Permit

1. Company Name (include all businesses that will be represented or names that may appear in advertising): _____
2. Federal Employers Identification Number: _____
3. Company Address: _____
4. Company Representative: _____
Social Security Number: _____
5. Sales Date: From: _____ to: _____
6. Sales Times: From: _____ to: _____
7. Address of sale's location: _____
8. Description of vehicle to be used during sale:
Make: _____
Year: _____
VIN#: _____
License Plate Number: _____
Name, Address, City and State which vehicle is registered to:

9. Product(s) to be sold: _____

10. How will sale be advertised: _____

Sales **cannot** be held on public street, sidewalk or right-of-way. Sales **must** be held in a commercially zoned area and only on private property with written permission of the property owner.

Fee: \$55.00

Method of Payment: Cash, Cashier's Check or Money Order Only

Signature of Applicant

Date



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APPLICATION FOR PEDESTRIAN VENDOR PERMIT(S)

Name _____

Address _____

City _____ State _____ Zip _____

Telephone _____

Business Name _____

*Business License Number _____

Business License is From: City of _____ or County of _____

**Event selling at _____

***Date(s) _____

Number of permits requested _____

 Signature

FEE: \$25.00 per permit if purchased before event at the Revenue Office
\$50.00 per permit if purchased at the event

- * **A pedestrian vendor must have a business license issued by a local government in Tennessee or must purchase a transient vendor's license here. If applying by mail, please attach photocopy of business license.**
- ** **Pedestrian vendors must be mobile and cannot set up a stationary facility.**
- *** **A separate permit is required for each vendor for each day.**