

## **POLICE ADVISORY AND REVIEW COMMITTEE MINUTES**

Chairperson McBride called the meeting to order at 6:00 p.m. October 20, 2011 at Temple Beth El.

**Attending Committee:** Chairperson Ola Blackmon-McBride, Laurens Tullock, Waneta Long, Rabbi Schwartz, Reverend Butler

**Not Attending:** Lysette Aviles Kok

**Attending PARC Staff:** Executive Director Avice Reid and Executive Assistant Lisa Chambers

**Attending KPD/City of Knoxville Staff:** Chief David Rausch, Thomas Strickland, Attorney Ron Mills

Chairperson McBride thanked Rabbi Schwartz and Temple Beth El for hosting the 2011 third quarter meeting.

### **APPROVAL OF MINUTES**

Chairperson McBride asked if committee members had reviewed the July 14, 2011 minutes. A motion was made to approve the minutes and seconded. By unanimous voice vote, the July 14, 2011 minutes were approved.

### **SPEAKING ENGAGEMENTS**

Mr. Fisher reported the following speaking engagements for the quarter:

August 2, 2011 Executive Director Reid participated in the Annual *Neighborhood Night Out* program with the Dandridge Avenue, Cool Springs, and Linden Avenue neighborhood associations.

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Reid reported that the committee audited **fifteen** Internal Affairs Unit cases for the quarter. Of the **fifteen** cases, **one** officer was disciplined. The type of discipline imposed was **suspension**. There were no corrective actions taken during this quarter. In **twelve** of those **fifteen** cases, the Police Advisory and Review Committee and the Executive Director concurred with Internal Affairs's conclusions. The Committee and the Executive Director requested additional information on **three** of the **fifteen** cases. The Committee and the Executive Director received and reevaluated the requested information on **two** of those **three** cases and those cases were closed. When the Committee has received **and/or** completed their review of the requested information on the remaining **case**, they will reevaluate that case for closure. There were **two** cases pending at the end of the 2011 second quarter. The information on those **two** cases was received, reviewed and those cases are now closed.

The Executive Director reported that the Police Advisory and Review Committee office participated in Civil Service's *Summer In The City Intern Program*. The office provided meaningful work experience and mentoring for a local high school student.

#### **Audits of KPD Policies and Procedures:**

In order to adequately review cases and address citizen's concerns, the Executive Director and/or Committee Members reviewed and audited the following KPD policies and procedures during the quarter:

- General Order 3.3, Procedures For Impoundment And Towing Of Motor Vehicles

#### **Advocacy Activities for the Quarter:**

The Executive Director and PARC members attended the Knoxville Police Department's August 22 Promotion Ceremony.

The Executive Director continues to accompany citizens to the KPD Internal Affairs Unit to file formal complaints and discuss related issues when the resident does not trust the process or is ill at ease and unsure of the process.

The Executive Director meets with KPD's Internal Affairs staff to view tapes, discuss concerns and to get clarification on specific cases.

The Executive Director continues to encourage mediation between citizens and police to resolve issues that involve areas such as; understanding of laws, perceptions of professional behavior, lack of communication and actions or verbiage that may be perceived as threatening, rude or disrespectful.

The Executive Director continues to assist individual citizens and neighborhood groups in resolving their complaints by working with

various police officers and KPD Units to effectuate a plan to concentrate on current neighborhood and individual concerns.

The Executive Director continues to accompany citizens to City Court when necessary.

The Executive Director continues to serve on the Knoxville Police Department's Training Committee to be a vehicle for citizen input on future training projects as well as to continue to update KPD's recruit and in-service training.

**Community Outreach for the Quarter:**

The Executive Director continues to meet with citizens outside of the PARC office to discuss concerns, complaints, and to develop plans for successful resolutions.

**Networking Activities for the Quarter:**

The Executive Director attended the 17th Annual meeting of the National Association for Civilian Oversight of Law Enforcement held September 11 – 15, 2011.

The Executive Director meets monthly with the East Tennessee Civil Rights Working Group.

**PARC SUBCOMMITTEE REPORTS**

**Audio/Video Subcommittee –Waneta Long**

Ms. Long explained that of the **fifteen** IAU cases reviewed for the quarter, the audio/video equipment was functioning properly in **nine** of those cases.

- 1 Cases      The Video was operating properly for the 5 officers on the scene. One of the 5 officers did not activate his Audio during the incident.**
- 2 Cases      The Audio was operating properly but no Video was captured due to the angle of the cruiser camera.**
- 1 Case        There was Audio via a Teleserve recording of the conversation. There was no Video because the officer was working in Teleserve.**
- 1 Case        There was no Audio/Video captured from the officer's cruiser because the officer turned his cruiser ignition off, which deactivated the system.**
- 1 Case        There was no Video because the incident occurred inside a building. The Audio of all officers was operating properly but only one officer's audio could be understood.**

In summary, there were no officers disciplined for violating KPD's Audio/Video Policy, during this quarter.

**Racial Profiling Subcommittee – Rabbi Beth Schwartz**

Rabbi Schwartz reported that there were no alleged racial profiling cases investigated or reviewed by the committee for the third quarter of 2011.

**Operations/Case Review Subcommittee – Steve Fisher & Laurens Tullock**

Mr. Fisher summarized the third quarter totals of the PARC Operations Report. He gave the total for new cases received in the third quarter as **27**. There were **no** neighborhood cases received in this quarter. He noted that the number of cases closed for the quarter was **27**. He explained the resolutions of the cases that were closed; **21** resolved by Executive Director, **4** resolved through mediation by the Executive Director and KPD, **2** Referrals to Appropriate Agencies and **0** cases were resolved by KPD. He reported that there were **12** pending cases for the quarter. He noted that there were **0** PARC cases referred to IAU for the quarter. The Committee reviewed **no** PARC to IAU cases for the quarter and reviewed **15** IAU initiated referrals and/or cases for the quarter.

Mr. Tullock summarized the year-to-date totals of the PARC Operations Report. He gave the total of cases received for the year as **91** including **0** neighborhood cases. He noted that the number of cases closed for the year was **63** which included **1** case closed from 2008, **6** cases closed from 2009 and **14** cases closed from 2010. He explained the resolutions of the cases that were closed; **43** resolved by Executive Director and **10** resolved through mediation by the Executive Director and KPD, **7** Referrals to Appropriate Agencies and **3** resolved by KPD. Mr. Tullock noted that the total cases pending for the year were **56** which included **2** cases from 2009 and **5** cases from 2010. He reported that **2** PARC cases were referred to IAU for the year. The number of PARC to IAU cases reviewed by the committee for the year was **0** and the number of IAU Only referrals and/or cases reviewed by the committee was **39**.

**CASE MATTERS TO BE ADDRESSED BY THE COMMITTEE**

Chairperson McBride asked committee members if there were any specific issues, from the cases reviewed for the quarter that needed to be addressed.

No case matters were discussed.

**OPEN FORUM**

Chairperson McBride asked if anyone in the audience had concerns that needed to be addressed by the Committee.

There was no response.

The meeting adjourned.

Respectfully Submitted  
Lisa Chambers