

**POLICE ADVISORY AND REVIEW COMMITTEE
EXECUTIVE DIRECTOR'S REPORT
JULY 1, 2009 THROUGH SEPTEMBER 30, 2009**

AUDIT OF DISCIPLINE PROCESS

The Committee audits all completed investigations from the Internal Affairs Unit of the Knoxville Police Department. The results of the third quarter audits were as follows:

Total Cases Audited By Committee **23**

Officers Disciplined **3**
Civilian Employees Disciplined **0**

<u>Disciplines Imposed</u>	<u>Number of Officers</u>	<u>Number of Civilian Employees</u>
Terminated/Resigned	0	0
Retired Before Investigation was Completed	0	0
Suspension	0	0
Written Reprimand	0	0
Oral Reprimand	0	0
Counseling	1	0
Additional Training	0	0
Memo Placed In Personnel File	1	0
Other Discipline	1	0

In **thirteen** of those **twenty-three** cases, the Police Advisory and Review Committee and the Executive Director concurred with Internal Affairs's conclusions on the initial review. The Committee and the Executive Director requested additional information on **ten** of those **twenty-three** cases. The Committee and the Executive Director received the requested information and concurred with **nine** of those **ten** cases. When the Committee has received *and/or* completed their review of the requested information on that final case, they will reevaluate that case for closure.

There was **one** case pending at the end of the 2009 second quarter. The information on that case has been received and reviewed by the Committee and that case has been closed.

AUDITS OF KPD POLICIES AND PROCEDURES

- Operation of the Digital In-Car Recording Equipment
- Standard Operating Procedures of the K-9 Detail
- Use of Force Directive
- Enforcement of Registered Sexual Offenders' Residency Restrictions

ADVOCACY (STRENGTHENING THE RELATIONSHIP BETWEEN

THE CITIZENS AND THE KPD)

- The Executive Director continues to accompany citizens to the KPD Internal Affairs Unit to file formal complaints and discuss related issues when the resident does not trust the process or is ill at ease and unsure of the process.
- The Executive Director meets with KPD's Internal Affairs staff to view tapes, discuss concerns and to get clarification on specific cases.
- The Executive Director continues to encourage mediation between citizens and police to resolve issues that involve areas such as; understanding of laws, perceptions of professional behavior, lack of communication and actions or verbiage that may be perceived as threatening, rude or disrespectful.
- The Executive Director continues to assist individual citizens and neighborhood groups in resolving their complaints by working with various police officers and KPD Units to effectuate a plan to concentrate on current neighborhood and individual concerns.
- The Executive Director continues to accompany citizens to City Court when necessary.
- The Executive Director and Committee attended an audio/video demonstration conducted by the KPD Technical Services Department.
- The Executive Director continues to serve on the Knoxville Police Department's Training Committee to be a vehicle for citizen input on future training projects as well as to continue to update KPD's recruit and in-service training.
- The Executive Director was interviewed by the Commission on Accreditation for Law Enforcement Agencies (CALEA) as part of the reaccreditation process of the Knoxville Police Department.

COMMUNITY OUTREACH

The Executive Director continues to meet with citizens outside of the PARC office to discuss concerns, complaints, and to develop plans for successful resolutions.

The Executive Director continues to meet with neighborhood associations to discuss neighborhood concerns and possible solutions. The Executive Director communicates this information to KPD for follow up.

NETWORKING

The Executive Director attended the bi-annual meeting of the University Of Tennessee Law Enforcement Innovation Center Board Of Advisors.

The Executive Director attended the annual meeting of the Knoxville ITT Technical Institute Criminal Justice Program Advisory Committee.

The Executive Director meets monthly with the East Tennessee Civil Rights Working Group.

OTHER ACTIVITIES

In collaboration with KPD and LEIC, plans are underway to start production next month of the video entitled "What To Do If Stopped By The Police". We will be using this video when speaking to youth groups. Since PARC did not have an identifying logo, one was created. PARC, KPD and LEIC logos will be used in the video credits and on printed brochures. A copy of both versions of the new PARC logo has been included in each PARC member's meeting packet. Due to print costs, we will be using the color logo sparingly; you will see the black and white version more often.

We are in the process of replacing our recording and transcription equipment used for PARC meetings. Our City Ordinance requires we archive both the transcribed and source recording of our meetings. It is time to replace our current equipment due to its age and normal "wear and tear". We would like to thank Mr. Tank Strickland, the Director of Community Relations, for working with us by providing the financial support needed to purchase the new equipment.