CIVIL SERVICE JOB ANNOUNCEMENT

Civil Service Department, Suite 569, City County Bldg., 400 Main Street, Knoxville, TN 37902 (865) 215-2106.
Web: www.knoxvilleetn.gov

7023 Semi-Truck Driver 7/23/21
(Entry-Level and Promotional)
Drug testing may be required

ENTRY-LEVEL SALARY: $34,918 annually
PAY GRADE RANGE: $34,918 - $51,049 annually (Pay Grade 5)
Starting and promotional salaries will be determined based upon applicant qualifications and in accordance with Civil Service Merit Board Rules and Regulations.
The City of Knoxville requires as a condition of employment that all newly employed individuals, former employees that have been re-hired, or employees promoted to a new classification will receive their paychecks by way of automatic direct deposit.

The City of Knoxville only accepts online applications. To apply, go to http://www.knoxvilletn.gov/jobs. You must complete ALL APPLICABLE SECTIONS of the application. DO NOT LEAVE SECTIONS BLANK SIMPLY BECAUSE THAT INFORMATION APPEARS ON YOUR RESUME. Doing so could result in your application being deemed incomplete.

The following documents MUST be submitted online by 4:30 p.m. on: Monday, August 2, 2021.

- Completed City of Knoxville Online Application
- Detailed Resume (upload and attach to your online application)
- Copy of Tennessee Class A Commercial Driver’s License without restriction 57 and without E restriction (upload and attach to your online application).
- If you have questions regarding your application or need help applying, please email Lpeck@knoxvilletn.gov before the posting deadline.

JOB DESCRIPTION: Please See Attached Position Description

MINIMUM REQUIREMENTS

Unless stated otherwise, applicants must possess and/or meet the following minimum requirements prior to the application deadline.

- Current City Employees may apply, but must have completed initial Civil Service probationary period and must have received a satisfactory performance rating on their last evaluation to receive promotional preference.
- Must possess a Tennessee Class A Commercial Driver’s License without restriction 57 and without E restriction as required by state law.
- Must obtain DOT medical card within six (6) months of hire date.
- One (1) year of verifiable experience in driving a semi-truck.

EXAMINATION:
The selection process will consist of a work-sample performance test (100%) on the Semi-Truck.

Note: Background checks will be conducted.

AN EQUAL OPPORTUNITY EMPLOYER/DRUG FREE WORKPLACE

The City of Knoxville does not discriminate on the basis of race, color, creed, national origin, sex, religion, age, veteran status, disability, gender identity, genetic information, or sexual orientation in employment opportunities.
GENERAL DESCRIPTION
Under general supervision, operates a semi-truck.

SAFETY SENSITIVE
This position is designated as Safety Sensitive.

ESSENTIAL FUNCTIONS
Drives a semi-truck (i.e., eighteen-wheel tractor trailer) to transport items to and from specified destinations. (Trash from Transfer Station to a landfill)
Hooks and unhooks trailer from truck including disconnecting and reattaching hydraulic hoses.
Operates hydraulic equipment to empty trailer.
Operates a company radio to communicate with supervisor.
Checks materials to ensure trailer is loaded properly.
Performs preventive maintenance inspection on semi-truck and equipment.
Cleans equipment and tools.
Performs other related work at the Transfer Station as required.

MARGINAL FUNCTIONS
Cleans and washes semi-truck.
Completes forms and submits required paperwork and documentation.

KNOWLEDGE, SKILLS, AND ABILITIES
Ability to operate assigned heavy equipment (e.g., semi-truck, highlifts, backhoes, etc.) for extended periods under unfavorable climatic conditions.
Knowledge of basic mechanical problems which may make equipment unsafe to operate.
Knowledge of procedures used to maintain heavy equipment.
Knowledge of the care and use of motor vehicles.
Knowledge of operating limitations of a semi-truck.
Knowledge of proper loading procedures for a semi-truck.
Knowledge of State and City traffic regulations.
Knowledge of safety precautions, practices, and procedures.
Knowledge of occupational hazards.
Ability to understand and follow simple oral and written instructions.
Ability to establish and maintain effective working relationships with other employees.
Ability to read and write at a minimal level.
Ability to maintain a Tennessee Class A Commercial Driver's License without restriction 57 as required by State Law.

PHYSICAL REQUIREMENTS
This position consists of primarily heavy work, requiring the incumbent to exert up to 100 pounds of force occasionally, and/or 50 pounds (or less) of force frequently, in order to lift/carry, push/pull, or otherwise move objects. A description of the specific physical requirements associated with this position is maintained on file in the Civil Service office for review upon request.
MENTAL REQUIREMENTS
This position uses relevant principles and procedures to solve practical problems and to deal with a variety of concrete variables in situations where only limited standardization exists. A description of the specific mental requirements associated with this position is maintained on file in the Civil Service office for review upon request.

MINIMUM REQUIREMENTS
Must possess a Tennessee Class A Commercial Driver License without restriction as required by State Law.
Must obtain DOT medical card within six (6) months of hire date.
One (1) year of verifiable experience in driving a semi-truck.