The meeting was called to order by Dale Madden at 8:30 a.m. Other board members present were Nick Bridgeman, Craig Walker, Jenny Arthur, Daniel Steinhoff, Andrew Caylor, Tom Welborn, Traci Hellwinckel, Tracy Polite-Johnson, and Anna Toon.

Ex officio members present were Diane Warwick, State Forestry; Kasey Krouse, Urban Forestry; Tim Hester, Parks and Recreation; Ben Nanny, Ijams Nature Center; David McGinley, City Stormwater Engineering; and David Vandergriff, UT Ag Extension.

**Action Items for March 2018**

- February minutes were reviewed and approved.

**City Update** by Kasey Krouse

- Tree planting is wrapping up, with only a dozen or so trees left to plant. Kasey encouraged members to start thinking about next year’s tree request now.
- The first draft of Recode Knoxville is complete and should be available to the public soon. For more information, and to sign up for the newsletter, visit [www.recodeknoxville.com](http://www.recodeknoxville.com).
- A reminder that the Neighborhood Conference will be held in Knoxville on March 24, 2018. Board members are encouraged to sign up to participate.
- ISA Southern Chapter Conference & Trade Show will be held in Memphis, TN, on March 24-27, 2018.
- The Tree Board Workshop will be held on April 24, 2018 from 8 a.m. until noon. This year’s session will be held at the Public Works Complex on Morris Avenue. Paul Ries, President of the ISA International will be the facilitator for the meeting.

**Education Committee & KUB Report** by Nick Bridgeman

- Nick recommended that members sign up for the Neighborhood Conference, as the workshops will be beneficial to Tree Board members and their various community organizations.
- Earthfest will be held on Saturday, April 28th from 11 a.m. to 5 p.m. at the Knoxville Botanical Garden and Arboretum. City Tree Board and Trees Knoxville will both have booths at this event.
- KUB is currently working in the Holston Hills neighborhood, and plans to work in the Lakeshore area next. The North Knox and Parkridge communities will see work later this year.

**Arbor Day Report** by Anna Toon

- Anna has contacted Susan Martin, Community School Coordinator, to extend an invitation to West View Elementary School to host this year’s Arbor Day program.

**Trees Knoxville Report** by Tom Welborn

- Trees Knox has developed planting plans for New Hopewell, Mt. Olive, and Blue Grass Elementary Schools, and have submitted the plans to Russ Oaks for approval.
- Trees Knox has developed a position description for a part-time project manager. This person will handle volunteer coordination, and project planning and implementation. This position will be discussed further at the March board meeting.
- On February 12th, Tom gave a presentation about Trees Knoxville to the Ossoli Circle, and an update on grant progress.
• The funding for Sequoyah ash tree treatment, planned purchase of chemicals, equipment, and training of County staff has been finalized. Treatment is targeted for late March to early April.
• February 17th, Trees Knox and volunteers planted 62 street trees in Parkridge and Lonsdale communities. Funding was provided by a TAEP grant.
• Trees Knoxville audit report is concluded with committee input. The auditor recommended that donations should be deposited in a timely manner.
• The 250K tree event, held on February 24th, in support of Tennessee Environmental Council, with KBGA distributed around 1300 seedlings.
• Trees Knox is working with the Tennessee Urban Forestry Council to review Racheff Garden’s application to become a Level II Arboretum.
• There will be around a dozen trees planted at Whittle Springs Middle School this coming Saturday at 9 a.m.

Other Business

• Kasey reported that Ijams has donated a trailer, which will be converted into a water wagon to assist, as needed, with watering trees that have been planted by the Tree Board and Trees Knoxville.
• The University Of Tennessee Knoxville was recently awarded Tree Campus USA status. They will hold their annual Arbor Day celebration on Friday, April 27, 2018.

The meeting was adjourned at 9:11 a.m.