

AGENDA
CIVIL SERVICE MERIT BOARD MEETING
BY ELECTRONIC OR OTHER MEANS
MONDAY, OCTOBER 26, 2020, 10:00 A.M.

Due to social-distancing guidelines and safeguards to check the spread of COVID-19 locally, the City of Knoxville Civil Service Merit Board's October 26, 2020 board meeting will be conducted permitting participation by electronic or other means of communication using Zoom's webinar platform. Until further notice, the CSMB will not meet face to face in the same room.

A meeting of the Civil Service Merit Board will be held on Monday, October 26, 2020 at 10:00 a.m. There will be the capability for live viewing and live participation by the public. To live access and/or view the meeting, you must register in advance by going to the following link and providing your name and email address:

https://us02web.zoom.us/webinar/register/WN_KUcCqxUwR_aiFMZCBZi4Dw

After registering, you will receive a confirmation email containing information about joining the webinar for audible and/or live access by the public.

If you wish to be added to speak, please email Vicki Hatfield at vhatfield@knoxvilletn.gov or call 215-2106 no later than Thursday, October 22 at 10:00 a.m.

Because of the limitations on interpersonal interaction due to the online platform, if you prefer to provide questions and/or comments to the board for their review prior to the electronic meeting, please send those to Vicki Hatfield at vhatfield@knoxvilletn.gov or mail to: Civil Service Department, 400 Main Street Suite 569, Knoxville, TN 37902. All comments/questions must be received no later than Thursday, October 22 at 10:00 a.m. so that they may be distributed to the board.

Gov. Bill Lee's Executive Orders No. 16 & 60 recognize the unprecedented COVID-19 threat and allows electronic meetings of boards in compliance with the state's Open Meetings Act if reasonable efforts are made to ensure public access via electronic means is LIVE ACCESS. An audio or video recording of the meeting will be available to the public within 48 hours of the meeting via a link provided on the civil service website below:

http://www.knoxvilletn.gov/government/city_departments_offices/civil_service_department

If you need assistance registering, contact the Civil Service Department at 215-2106.

CALL TO ORDER

1. Roll Call/Quorum Present (confirm quorum and that each Board Member can hear and speak to others simultaneously and identify if other persons present with each Member, if any.)
2. Statement of facts and circumstances that support the reasons for meeting electronically and determination by board in its Minutes that a necessity exists for meeting by electronic means

This meeting and all communications between members is subject to the provisions of the Tennessee Open Meetings Act, TENN. CODE ANN. § 8-44-101, et seq.

pursuant to Open Meetings Act Sections 8-44-108(a) and (b) (Refer to CSMB Attorney followed by Roll Call Vote).

3. Approval of the Minutes of the previous business meeting held on September 9, 2020. (roll call vote)

REPORTS

- Reports of litigation (Mike Winchester, Board Attorney - George Shields, Law Department)
- Staff Report (Vicki Hatfield)
- HR Transition Team Update (Jamie Ballinger)

UNFINISHED BUSINESS

NEW BUSINESS

4. Pursuant to CSMB 1806, request by Police Chief Eve Thomas and Civil Service Director Vicki Hatfield that Police Cadet Laura McKamey (DOB 2/23/1999), who is currently 21, be certified as a Police Officer Recruit and as a Police Officer upon graduation from the Police Recruit Academy. She is currently attending the September 2020 Academy. She has successfully completed her pre-employment psychological for Police Officer. (roll call vote)
5. Pursuant to CSMB 1806, request by Police Chief Eve Thomas and Civil Service Director Vicki Hatfield that Cadet Teddy Goldman (DOB 11/17/1999) be certified as a Police Officer Recruit upon his 21st birthday on 11/17/2020 and as a Police Officer upon graduation from the Police Recruit Academy. He is currently attending the September 2020 Academy. He has successfully completed his pre-employment psychological for Police Officer. (roll call vote)
6. Discussion of the CSMB on the definition of “administrative aide” as referenced in Charter 1002 (B) and how this should be applied going forward. (roll call vote)

OTHER BUSINESS

Such other business as may come before this Board.

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